

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

WEIGHTED VOTE CALCULATION GUIDE

Introduction

As a courtesy, the Governor's Center for Local Government Services will make available to each Tax Collection District, model weighted vote calculation spreadsheets. The sheets will automatically calculate the weighted vote once the municipal and school district EIT revenues are entered in the designated columns on the spreadsheet.

Sources

The financial data needed for the calculation of the weighted vote will come from two sources: the Department of Community and Economic Development and the Department of Education.

Municipal Financial Data

The Municipal Financial Data needed for the calculation of the weighted vote can be obtained from the Department of Community and Economic Development's web site at the following link: <http://munstatspa.dced.state.pa.us/Reports.aspx> Under "Annual Financial Report", look for "Statewide Municipal Financial Information:" and click on the link for "2008". The Department of Community and Economic Development publishes prior year financial information in May of each year. You will need data from the following columns on the statewide financial spreadsheet:

1. *Earned Income Tax Revenues*
2. *Census Population Data**

*Note that the Census Population data will not be updated until 2011. Therefore, there will be no change in census population data for the 2010 weighted vote calculation.

School District Financial Data

The 2008-2009 School District financial data can be found at the Department of Education's web site at the following link: http://www.portal.state.pa.us/portal/server.pt/community/summaries_of_annual_financial_report_data/7673/afr_excel_data_files/509047 Under "2008-2009", click on the link for "Act 1/Act 511/First Class SD Taxes". The Department of Education publishes prior year financial information in May of each year. You will need data from the following three columns on the spreadsheet:

1. *Act 511 EIT 6151*
2. *Act 1 EIT 6131*
3. *1st Class EIT*

Instructions for Updating the Weighted Vote Calculation Spreadsheet

Municipal Financial Data

Download the 2008 Municipal Financial Data from the Municipal Statistics website at the following link:

<http://munstatspa.dced.state.pa.us/Reports.aspx> Under “Annual Financial Report”, look for “Statewide Municipal Financial Information:” and click on the link for “2008”. Because the spreadsheet is so large, some of the columns were hidden in the screenshot below, in order to capture the columns needed for calculating the municipality portion of the weighted vote.

The spreadsheet is sorted alphabetically by county and then alphabetically by municipality within each county. You will only need the earned income tax revenue information for the municipalities listed on your model weighted vote spreadsheet. This information can be found in the column titled “Earned Income Tax” on the 2008 Statewide Municipal Financial Information download.



	A	B	C	D	E	F	G	H	I	L	BY
	Municipality Name	Municipality Class	Municipality Id	County Name	Reporting Year	Total Revenues	Total expenditures	Excess/Deficit of Revenues Over Expenditures	Revenues	Earned Income Tax	
1											
2											
3	ABBOTTSTOWN BORO	Borough	10033	ADAMS	2008	275657	270953	4704		64837	
4	ARENDSVILL E BORO	Borough	10063	ADAMS	2008	528516	412998	115518		69221	
5	BENDERSVILL E BORO	Borough	10093	ADAMS	2008	312414	310472	1942		50701	
6	BERWICK TWP	Second Class Township	10125	ADAMS	2008	1231159	927421	303738		241842	
7	BIGLERVILLE BORO	Borough	10153	ADAMS	2008	1133868	765889	367979		95766	
8	BONNEAUVILL E BORO	Borough	10183	ADAMS	2008	470081	410486	59595		123555	

The earned income tax revenue from the 2008 Statewide Municipal Financial Information download is placed in the "Municipal EIT Revenue" column of the model weighted vote spreadsheet for the corresponding county and municipality.

ADAMS TCD

ADAMS TCD MUNICIPALITIES							WEIGHTED VOTE	VOTE y/n	yes votes	no votes
COUNTY OF ORIGIN	MUNICIPALITY NAME	MUNICIPAL EIT REVENUE	MUNICIPAL POPULATION	MUNICIPAL PROPORTIONAL EIT REVENUE	MUNICIPAL PROPORTIONAL POPULATION	TOTAL MUNICIPAL VOTE				
	BERMUDIAN SPRINGS SD									
ADAMS	EAST BERLIN BORO		1,365	#DIV/0!	0.75%	#DIV/0!	#DIV/0!		0	0
ADAMS	HAMILTON TWP		22	#DIV/0!	0.01%	#DIV/0!	#DIV/0!		0	0
ADAMS	HUNTINGTON TWP		2,233	#DIV/0!	1.22%	#DIV/0!	#DIV/0!		0	0
ADAMS	LATIMORE TWP		2,528	#DIV/0!	1.38%	#DIV/0!	#DIV/0!		0	0
ADAMS	READING TWP		5,106	#DIV/0!	2.80%	#DIV/0!	#DIV/0!		0	0
ADAMS	YORK SPRINGS BORO		574	#DIV/0!	0.31%	#DIV/0!	#DIV/0!		0	0
	CONEWAGO VALLEY SD									
ADAMS	ABBOTTSTOWN BORO		905	#DIV/0!	0.50%	#DIV/0!	#DIV/0!		0	0
ADAMS	BERWICK TWP		1,818	#DIV/0!	1.00%	#DIV/0!	#DIV/0!		0	0
ADAMS	BONNEAUVILLE BORO		238	#DIV/0!	0.13%	#DIV/0!	#DIV/0!		0	0
ADAMS	CONEWAGO TWP		5,709	#DIV/0!	3.13%	#DIV/0!	#DIV/0!		0	0
ADAMS	HAMILTON TWP		2,022	#DIV/0!	1.11%	#DIV/0!	#DIV/0!		0	0
ADAMS	MCSHERRYSTOWN BORO		2,691	#DIV/0!	1.47%	#DIV/0!	#DIV/0!		0	0
ADAMS	MT PLEASANT TWP		2,581	#DIV/0!	1.41%	#DIV/0!	#DIV/0!		0	0
ADAMS	NEW OXFORD BORO		1,696	#DIV/0!	0.93%	#DIV/0!	#DIV/0!		0	0
ADAMS	OXFORD TWP		4,876	#DIV/0!	2.67%	#DIV/0!	#DIV/0!		0	0
ADAMS	STRABAN TWP		227	#DIV/0!	0.12%	#DIV/0!	#DIV/0!		0	0
ADAMS	TYRONE TWP		341	#DIV/0!	0.19%	#DIV/0!	#DIV/0!		0	0
	FAIRFIELD AREA SD									
ADAMS	CARROLL VALLEY BORO		3,291	#DIV/0!	1.80%	#DIV/0!	#DIV/0!		0	0
ADAMS	FAIRFIELD BORO		486	#DIV/0!	0.27%	#DIV/0!	#DIV/0!		0	0
ADAMS	HAMILTONBAN TWP		2,216	#DIV/0!	1.21%	#DIV/0!	#DIV/0!		0	0
ADAMS	LIBERTY TWP		1,063	#DIV/0!	0.58%	#DIV/0!	#DIV/0!		0	0
	GETTYSBURG AREA SD									
ADAMS	CUMBERLAND TWP		5,718	#DIV/0!	3.13%	#DIV/0!	#DIV/0!		0	0
ADAMS	FRANKLIN TWP		4,590	#DIV/0!	2.51%	#DIV/0!	#DIV/0!		0	0
ADAMS	FREEDOM TWP		844	#DIV/0!	0.46%	#DIV/0!	#DIV/0!		0	0

Sheet1 / Sheet2 / Sheet3 /

The spread sheet will automatically calculate the numbers in the “Weighted Vote” column. As you enter the revenues on the spreadsheet for each municipality in the “Municipal EIT Revenue” column of the model weighted vote spreadsheet, the numbers in the “Municipal Proportional EIT Revenue” column, the “Total Municipal Vote” column and the “Weighted Vote” column will change. This is because the formula in these columns is based on total revenue. See the screen shot below.

ADAMS TCD

ADAMS TCD MUNICIPALITIES								WEIGHTED VOTE	VOTE y/n	yes votes	no votes
COUNTY OF ORIGIN	MUNICIPALITY NAME	MUNICIPAL EIT REVENUE	MUNICIPAL POPULATION	MUNICIPAL PROPORTIONAL EIT REVENUE	MUNICIPAL PROPORTIONAL POPULATION	TOTAL MUNICIPAL VOTE					
BERMUDIAN SPRINGS SD											
ADAMS	EAST BERLIN BORO	\$140,725	1,365	100.00%	0.75%	100.75%	50.37%		0	0	
ADAMS	HAMILTON TWP		22	0.00%	0.01%	0.01%	0.01%		0	0	
ADAMS	HUNTINGTON TWP		2,233	0.00%	1.22%	1.22%	0.61%		0	0	
ADAMS	LATIMORE TWP		2,528	0.00%	1.38%	1.38%	0.69%		0	0	
ADAMS	READING TWP		5,106	0.00%	2.80%	2.80%	1.40%		0	0	
ADAMS	YORK SPRINGS BORO		574	0.00%	0.31%	0.31%	0.16%		0	0	
CONEWAGO VALLEY SD											
ADAMS	ABBOTTSTOWN BORO		905	0.00%	0.50%	0.50%	0.25%		0	0	
ADAMS	BERWICK TWP		1,818	0.00%	1.00%	1.00%	0.50%		0	0	
ADAMS	BONNEAUVILLE BORO		238	0.00%	0.13%	0.13%	0.07%		0	0	
ADAMS	CONEWAGO TWP		5,709	0.00%	3.13%	3.13%	1.56%		0	0	
ADAMS	HAMILTON TWP		2,022	0.00%	1.11%	1.11%	0.55%		0	0	
ADAMS	MCSHERRYSTOWN BORO		2,691	0.00%	1.47%	1.47%	0.74%		0	0	
ADAMS	MT PLEASANT TWP		2,581	0.00%	1.41%	1.41%	0.71%		0	0	
ADAMS	NEW OXFORD BORO		1,696	0.00%	0.93%	0.93%	0.46%		0	0	
ADAMS	OXFORD TWP		4,876	0.00%	2.67%	2.67%	1.34%		0	0	
ADAMS	STRABAN TWP		227	0.00%	0.12%	0.12%	0.06%		0	0	
ADAMS	TYRONE TWP		341	0.00%	0.19%	0.19%	0.09%		0	0	
FAIRFIELD AREA SD											
ADAMS	CARROLL VALLEY BORO		3,291	0.00%	1.80%	1.80%	0.90%		0	0	
ADAMS	FAIRFIELD BORO		486	0.00%	0.27%	0.27%	0.13%		0	0	
ADAMS	HAMILTONBAN TWP		2,216	0.00%	1.21%	1.21%	0.61%		0	0	
ADAMS	LIBERTY TWP		1,063	0.00%	0.58%	0.58%	0.29%		0	0	
GETTYSBURG AREA SD											
ADAMS	CUMBERLAND TWP		5,718	0.00%	3.13%	3.13%	1.57%		0	0	
ADAMS	EDMUNDTON TWP		4,590	0.00%	2.51%	2.51%	1.26%		0	0	

Questions Regarding the 2008 Municipal Financial Download

The Department of Community and Economic Development releases municipality annual financial information by May of each year. For additional information, please contact: Karen O’Neill | Municipal Statistics Office, Governor’s Center for Local Government Services at 1-888-223-6837 or email: karoneill@state.pa.us

School District Financial Data

Download the 2008-2009 School District financial data from the PA Department of Education website at the following link: http://www.portal.state.pa.us/portal/server.pt/community/summaries_of_annual_financial_report_data/7673/afr_excel_data_files/509047 Under “2008-2009”, click on the link for “Act 1/Acti 511/First Class SD Taxes”. Because the spreadsheet is so large, some of the columns were hidden in the screenshot below, in order to capture the columns needed for calculating the school district portion of the weighted vote.

The spreadsheet is sorted alphabetically by county and then alphabetically by school district within each county. You will only need the revenue information for the school districts listed on your model weighted vote spreadsheet. The School District earned income revenue data is obtained from three columns on this spreadsheet:

1. Act 1 Earned Income 6131
2. Act 511 Earned Income 6151
3. 1st Class Earned Income 6161

				Act 1 Earned Income 6131	Act 511 Earned Income 6151	1st Class Earned Income 6161
1	AUII	School District	County			
2	112011103	Bermudian Springs SD	Adams		\$1,503,003.06	
3	112011603	Conewago Valley SD	Adams		\$5,148,928.00	
4	112013054	Fairfield Area SD	Adams		\$1,651,577.72	
5	112013753	Gettysburg Area SD	Adams		\$5,127,083.34	
6	112015203	Littlestown Area SD	Adams		\$1,402,809.14	
7	112018523	Upper Adams SD	Adams		\$2,298,271.85	
8	103020603	Allegheny Valley SD	Allegheny		\$683,038.60	
9	103020753	Avonworth SD	Allegheny		\$1,577,535.20	
10	103021102	Baldwin-Whitehall SD	Allegheny		\$3,111,931.00	
11	103021252	Bethel Park SD	Allegheny		\$3,799,391.00	
12	103021453	Brentwood Borough SD	Allegheny		\$707,316.82	
13	103021603	Carlynton SD	Allegheny		\$1,267,211.91	
14	103021752	Chartiers Valley SD	Allegheny		\$3,448,420.99	
15	103021903	Clairton City SD	Allegheny		\$276,276.00	
16	103022103	Cornell SD	Allegheny		\$319,597.00	

The total earned income tax revenue from the “2008-2009”, “Act 1/Act 511/First Class SD Taxes” School District financial information download is placed in the TCD School District section in the School District EIT Revenue column of the model weighted vote spreadsheet for the corresponding county and school district.

ADAMS TCD										
ADAMS TCD MUNICIPALITIES										
COUNTY OF ORIGIN	MUNICIPALITY NAME	MUNICIPAL EIT REVENUE	MUNICIPAL POPULATION	MUNICIPAL PROPORTIONAL EIT REVENUE	MUNICIPAL PROPORTIONAL POPULATION	TOTAL MUNICIPAL VOTE	WEIGHTED VOTE	VOTE y/n	yes votes	no votes
ADAMS	BIGLERVILLE BORO		1,101	#DIV/0!	0.60%	#DIV/0!	#DIV/0!		0	0
ADAMS	BUTLER TWP		2,678	#DIV/0!	1.47%	#DIV/0!	#DIV/0!		0	0
ADAMS	MENALLEN TWP		2,974	#DIV/0!	1.63%	#DIV/0!	#DIV/0!		0	0
ADAMS	TYRONE TWP		1,932	#DIV/0!	1.06%	#DIV/0!	#DIV/0!		0	0
ADAMS TCD MUNICIPAL TOTALS		\$0	91,292	#DIV/0!	50%	#DIV/0!				
ADAMS TCD SCHOOL DISTRICTS										
COUNTY OF ORIGIN	SCHOOL DISTRICT NAME	SCHOOL DISTRICT EIT REVENUE	SCHOOL DISTRICT POPULATION	SCHOOL DISTRICT PROPORTIONAL EIT REVENUE	SCHOOL DISTRICT PROPORTIONAL POPULATION	TOTAL SCHOOL DISTRICT VOTE	WEIGHTED VOTE	VOTE y/n	yes votes	no votes
ADAMS	BERMUDIAN SPRINGS SD		11,828	#DIV/0!	6.48%	#DIV/0!	#DIV/0!		0	0
ADAMS	CONEWAGO VALLEY SD		23,104	#DIV/0!	12.65%	#DIV/0!	#DIV/0!		0	0
ADAMS	FAIRFIELD AREA SD		7,056	#DIV/0!	3.86%	#DIV/0!	#DIV/0!		0	0
ADAMS	GETTYSBURG AREA SD		26,355	#DIV/0!	14.43%	#DIV/0!	#DIV/0!		0	0
ADAMS	LITTLESTOWN AREA SD		12,840	#DIV/0!	7.03%	#DIV/0!	#DIV/0!		0	0
ADAMS	UPPER ADAMS SD		10,109	#DIV/0!	5.54%	#DIV/0!	#DIV/0!		0	0
ADAMS TCD SCHOOL DISTRICT TOTALS		\$0	91,292	#DIV/0!	50%	#DIV/0!				
ADAMS TCD GRAND TOTALS		\$0	91,292	#DIV/0!	100.00%	#DIV/0!	#DIV/0!		0.00%	0.00%

Questions Regarding 2008-2009 School District Financial Download

The Pennsylvania Department of Education releases school district annual financial information by May or June of each year. For additional concerning the school district annual financial information, please contact: Benjamin Hanft | Division of Subsidy Data and Administration, Pennsylvania Department of Education – Bureau of Budget and Fiscal Management at 717-787-5423 or email: bhanft@state.pa.us | www.education.state.pa.us

Appendix Section Explanation

Factors Affecting the Weighted Vote

Color coding was used on the spreadsheets to designate four possible factors affecting the weighed vote for a particular tax collection district. There is a color chart included in the appendix section showing these possible factors in four columns along side the 69 Tax Collection Districts. Each factor affecting the weighted vote for a particular Tax Collection District is designated with a check mark (√) on the specific Tax Collection District line. The following is a brief explanation of the possible factors affecting the weighted vote:

1. A municipality/school district that does not levy an EIT is not entitled to a vote pursuant to Act 32. Population numbers have been set to zero for calculation purposes. These scenarios are denoted in yellow on the weighted vote calculation spreadsheet.
2. Municipalities that did not levy an EIT as of January 1, 2008 will not have any revenue data available in the 2008 municipal state-wide download. These municipalities should show a zero in the “Municipal EIT Revenue” column. If an EIT is levied after January 1, 2008, EIT revenues will need to be included in future weighted vote calculations.
3. Municipalities that were divided among school districts within the same Tax Collection District are denoted in purple on the weighted vote calculation spreadsheet. While these appear as two separate weighted vote percentages on the spreadsheet, this was for calculation purposes only, and the values should be combined for one weighted vote percentage.
4. For ease of identification, municipalities located in more than one TCD were denoted in light blue along with a footnote identifying the other TCD where the municipality is located.
5. Municipalities that did not submit a 2007 DCED Annual Financial Report were denoted in orange on the Weighted Vote Calculation Spreadsheet. In these cases the calculation was based on the latest Annual Financial Report submitted to the Department. You will need to check to make sure that these municipalities have submitted a 2008 DCED Annual Financial Report. If they have not submitted a DCED 2008 Annual Financial report, you must use the most recently submitted data prior to 2008.

Other Factors Affecting the Weighted Vote

While the following factors are not shown in the color chart of the Appendix, they are important to note as they can affect the weighted vote calculation:

1. The latest financial data available on the Department of Community and Economic Development's web site is the 2008 municipal financial data. Municipalities that levied an EIT after this reporting year will have a weighted vote based on population, only. You will be required to update the revenue information for these municipalities in future years.
2. In instances where spreadsheet values are less than one one hundredth of a percent, Excel, with two designated decimal places, will assign a value of zero. This explains why the spreadsheet could conceivably show a value for EIT Revenue and a value for Population yet may show a zero in the Proportional columns or the Weighted Vote column.

APPENDIX

WEIGHTED VOTE DENOTATION CHART FOR WEIGHTED VOTE RECALCULATION SPREADSHEETS

TCD NAME	Orange - Municipality did not file a 2007 Financial Report - EIT Revenue from the last filed report was used.	Blue - Municipality is in multiple SDs and in different TCDs.	Yellow - Municipality/SD does not levy an EIT and is not entitled to voting representation on the tax collection committee pursuant to Section 505(b)(1) of Act 32 of 2008.	Lavender - Municipality is in multiple SDs within the same TCD.
Adams				√
Allegheny - Central		√		
Allegheny - North	√			
Allegheny - Southeast	√			
Allegheny - Southwest		√		√
Armstrong		√		
Beaver	√			
Bedford	√			
Berks				√
Blair				√
Bradford	√	√	√	
Bucks		√	√	
Butler	√			
Cambria	√			√
Cameron	√			
Carbon				√
Centre	√			√

TCD NAME	Orange - Municipality did not file a 2007 Financial Report - EIT Revenue from the last filed report was used.	Blue - Municipality is in multiple SDs and in different TCDs.	Yellow - Municipality/SD does not levy an EIT and is not entitled to voting representation on the tax collection committee pursuant to Section 505(b)(1) of Act 32 of 2008.	Lavender - Municipality is in multiple SDs within the same TCD.
Chester	√		√	√
Clarion	√			√
Clearfield			√	
Clinton		√	√	
Columbia	√			√
Crawford	√			
Cumberland		√		
Dauphin				
Delaware	√		√	
Elk		√		√
Erie				
Fayette	√	√		√
Forest			√	
Franklin		√		√
Fulton				
Greene	√			
Huntingdon	√			
Indiana	√	√		
Jefferson	√	√		
Juniata	√			
Lackawanna				

TCD NAME	Orange - Municipality did not file a 2007 Financial Report - EIT Revenue from the last filed report was used.	Blue - Municipality is in multiple SDs and in different TCDs.	Yellow - Municipality/SD does not levy an EIT and is not entitled to voting representation on the tax collection committee pursuant to Section 505(b)(1) of Act 32 of 2008.	Lavender - Municipality is in multiple SDs within the same TCD.
Lancaster				√
Lawrence				√
Lebanon			√	
Lehigh	√			
Luzerne	√			
Lycoming	√			
McKean	√	√		
Mercer				
Mifflin				
Monroe				
Montgomery		√	√	
Montour				
Northampton		√		√
Northumberland				
Perry		√		
Pike		√	√	
Pottter		√	√	√
Schuylkill	√			√
Snyder				
Somerset	√		√	√
Sullivan				
Susquehanna		√	√	

TCD NAME	Orange - Municipality did not file a 2007 Financial Report - EIT Revenue from the last filed report was used.	Blue - Municipality is in multiple SDs and in different TCDs.	Yellow - Municipality/SD does not levy an EIT and is not entitled to voting representation on the tax collection committee pursuant to Section 505(b)(1) of Act 32 of 2008.	Lavender - Municipality is in multiple SDs within the same TCD.
Tioga				
Union	√		√	√
Venango	√			
Warren			√	
Washington	√	√		
Wayne		√	√	
Westmoreland	√			√
Wyoming	√	√		
York	√	√		√