

CHART OF ACCOUNTS

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Preface

This publication contains the recommended Chart of Accounts to be used in the fiscal administration of Pennsylvania municipalities. For assistance in the implementation and operation of any system of accounting based on this Chart of Accounts, users should consult the Department of Community and Economic Development (DCED).

The account numbers and descriptions of accounts used in the DCED form DCED-CLGS-30: Annual Audit and Financial Report, are based on this Chart of Accounts. These account numbers and descriptions also are used in the Department of Transportation Form (DOT) MS-903, Treasurer Account Book, Form MS-965, Actual Use Report of State Funds, and Form MS-991, County Liquid Fuels Tax Fund Report. Both DCED and the DOT encourage the use of accounting systems based on the Chart of Accounts presented in this publication.

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I. Introduction

The Department of Community and Economic Development Chart of Accounts is a numerical system for classifying financial transactions. It is the heart of the accounting system because it provides the means by which all transactions are recorded. For small municipalities, the structure can be quite simple—for larger municipalities, more complex. The Chart of Accounts meets the needs of manual as well as computerized accounting systems.

It is necessary for the purpose of accountability and reporting requirements to group similar transactions by like accounts. The numbering system employed in this Chart of Accounts may require as many as seven or eight digits to correctly identify a given transaction. Each digit is an integral part of the total identification process. The following paragraphs explain the process for identifying funds, assets, liabilities and expenditures or expenses.

General Information

The basis for governmental accounting is determined by the timing of transactions as they relate to when revenues, expenditures, other financing sources/uses (and the related assets and liabilities) are recognized in the accounting system and reported in the financial statements.

The common basis of accounting methods include:

- **Cash Basis Accounting:**
Cash basis accounting provides for the recording of revenues when received in cash and the recording of expenditures when paid in cash. While cash basis accounting may fulfill legal requirements, it does not facilitate accurate reporting of financial position and is considered inappropriate for reporting the financial position of any fund.
- **Modified Accrual Basis:**
Modified Accrual Basis accounting recognizes an economic transaction or event as revenue in the operating period when the revenues are both measurable and available to liquidate liabilities of the current period. Available means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Similarly, expenditures are generally recognized when an event or transaction is expected to draw on current available resources.
- **Accrual Basis Accounting:**
Accrual basis accounting records the financial effects of transactions and other events and circumstances that have cash consequences in the periods in which those transactions, events and circumstances occur, regardless of the timing of related cash flows.

Generally accepted accounting principles (GAAP) for governmental accounting and financial reporting established by the Governmental Accounting Standards Board (GASB) apply different basis for different types of funds as follows:

- **Funds:** A Fund is the vehicle by which revenues, expenditures, other financing sources/uses (and the related assets and liabilities) are captured to maintain in a segregated manner as perscribed by regulations, restrictions or other limitations.
- **Governmental Funds:** Governmental funds typically use modified accrual accounting. The General Fund, Special Revenue Funds (including the Highway Fund), Debt Service and Capital Projects Funds are Governmental Funds.
- **Proprietary Funds:** Proprietary funds typically use full accrual accounting. Enterprise Funds and Internal Service Funds are Proprietary Funds.
- **Fiduciary Funds:** Fiduciary funds typically are reported based on the type of fund. Expendable trust funds and agency funds use modified accrual accounting. Non-expendable trust funds and pension funds typically use full accrual accounting.

Funds

The first two digits in an account number identify the fund and are referred to as fund prefix numbers. In the example, the account number 01.405.20, the 01 indicates a general fund transaction. Other examples of fund prefix numbers are as follows:

02.	Street Lighting Fund
06.	Water Fund
08.	Sewer Fund
30.	Capital Reserve Fund
35.	Highway Aid Fund
60.	Police Pension Fund

Assets and Other Debits

The third digit of an account number 01.100 identifies the type of account. The 100 series of account numbers are assigned to assets. The next two digits in the numbering system 01.100 further identify a particular asset. .100 identifies the regular checking account, .105 the payroll checking account, .109 certificates of deposit, etc. In some instances, it is necessary to provide a suffix of an additional two digits to further identify an asset. For example in, 01.130.06, the sixth and seventh digits identify which fund owes the general fund.

Liabilities and Other Credits

The 200 series of numbers are assigned to liabilities and other credits. The next three digits in the numbering system further identify a particular liability. .210 identifies federal income tax withheld, .211 social security tax withheld, .217 state income tax withheld, etc. Some liabilities require further identification represented by a suffix of two additional digits. For example, in 01.230.08, the sixth and seventh digits identify the fund which is owed by the general fund.

Revenues and Other Financing Sources

The .300 series of numbers are assigned to revenue and other financing sources. The next two digits in the numbering system further identify a particular revenue. .301 identifies real estate taxes, .305 occupation taxes, .321 licenses and permits, etc. Since it is necessary to further identify revenues, a suffix of a sixth and seventh digit is added. For example, in 01.301.10, general fund real estate taxes-current year; 01.310.20, general fund earned income taxes-prior years.

Expenditures and Other Financing Uses

The .400 series of account numbers are assigned to expenditures and other financing uses. The next three digits in the numbering system .400 identify a particular program or function. For example, .400 identifies the governing body, .403 tax collection, .405 secretary/clerk, etc.

An expenditure has to be further identified as to the activity within a program or function. This is accomplished by adding a suffix of two or three digits referred to as cost objects. Small municipalities may find the two-digit cost objects adequate, 01.405.21, while larger ones may find it necessary to use the three digit cost objects, 01.405.211. The .21 cost object lumps all supplies for the secretary into one account, while .211 more specifically identifies the activity as paper products.

Smaller municipalities, while choosing to use two digit cost objects, may find it advantageous to use three digits for more detail in identifying their insurance and employee benefit activities. 01.485.00 lumps all insurance into one account. Three digit cost objects further identify insurance costs as follows:

01.485.10	Liability Insurance
01.485.20	Property Insurance
01.483.30	Automobile Insurance
01.485.XX	Etc.

II. Fund and Account Group Prefix Numbers

The prefix numbers used to identify the several funds and account groups are based upon the following:

01. General Fund
02. Street Lighting Tax Fund (a special revenue fund)
03. Fire Protection Tax Fund (a special revenue fund)
04. Special Revenue Fund – (as required)
05. Special Revenue Fund – (as required)
06. Water Fund (an enterprise fund)
07. Electric Fund (an enterprise fund)
08. Sewer Fund (an enterprise fund)
09. Enterprise Fund – (as required)
10. Special Assessment Bond Fund – Series of _____ (a special assessment fund)
11. Special Assessment Bond Fund – Series of _____
12. Special Assessment Bond Fund – Series of _____
13. Special Assessment for Street Lighting Fund
14. Special Assessment for Fire Protection Fund
15. General Obligation Bond Fund – Series of _____ (a capital projects fund)
16. General Obligation Bond Fund – Series of _____ (a capital projects fund)
17. General Obligation Bond Fund – Series of _____ (a capital project fund)
18. Capital Projects Fund – (as required)
19. Capital Projects Fund – (as required)
20. Sinking Fund – Series of _____ (a debt service fund)
21. Sinking Fund – Series of _____ (a debt service fund)
22. Sinking Fund – Series of _____ (a debt service fund)
- 23.-29. Debt Service Fund – (as required)
30. Capital Reserve Fund (a capital projects fund)
35. Highway Aid Fund (a special revenue fund)
40. Revolving Fund
50. Fireman's Relief Fund (an agency fund)—
If you do not set up an agency fund to handle your Fire Relief/Foreign Fire monies, please show the revenue in 355.07 and the expenses in 411.00.
55. Fireman's Pension Fund (a pension trust fund)
60. Police Pension Fund (a pension trust fund)
65. Municipal (non-uniformed) Pension Fund (a pension trust fund)
90. Payroll Fund (an agency fund)
95. Operating Reserve Fund

III. Assets and Other Debts (Balance Sheet Accounts)

Current Assets, Long-Term Receivables, Deferred Charges and Valuation Accounts

<u>100</u>	<u>Cash</u>
100	Cash—Regular Checking Account
103	Cash—with Fiscal Agent
105	Cash—Payroll Checking Account
106	Cash—Savings Account
107	Cash—Other Temporary Deposits and Investments
109	Cash—Certificates of Deposits
110	Cash—Petty Cash
<u>120</u>	<u>Investments</u>
120.10	Investments
120.40	Unamortized Premiums on Investments
120.70	Unamortized Discounts on Investments (Credit)
121	Special Assessments Receivable--Current
122	Special Assessments Receivable--Delinquent
123	Special Assessments Receivable--Deferred
124	Special Assessment Liens Receivable
125	Interest Receivables—Special Assessments
126	Interest Receivable on Investments
127	Other Interest Receivable
128	Notes Receivable
129	Loans Receivable
<u>130</u>	<u>Due from other Funds (Reimbursements)</u> Used to identify funds that are due money from other funds
130.01	Due from General Fund
130.06	Due from Water Fund
130.08	Due from Sewer Fund
130.35	Due from Highway Aid Fund
130.XX	Etc.
<u>133</u>	<u>Advance to Other Funds</u>
133.01	Advance to General Fund
133.XX	Etc.
134	Taxes Levied for Other Governments
135	Due from Other Governments
138	Due from Developers
<u>140</u>	<u>Taxes Receivable – Current</u>
140.01	Real Estate Taxes Receivable
140.02	Occupation Taxes Receivable (Levied under the municipal code)
140.03	Residence Taxes Receivable (Levied by cities, of the third class)
140.04	Per Capita Taxes Receivable
140.05	Real Estate Transfer Taxes Receivable

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140.06	Earned Income Taxes Receivable
140.07	Mercantile Taxes Receivable
140.08	Occupation Taxes Receivable (Levied under the local tax enabling act)
140.09	Local Services Tax (Formerly Occupational Privilege Tax) Receivable
140.10	Admission Taxes Receivable
140.11	Mechanical Devices Taxes Receivable
140.12	Business Privilege Taxes Receivable
140.XX	Etc.
140.51	Allowance for Uncollectible Current Real Estate Taxes (Credit)
140.XX	Etc.
<u>141</u>	<u>Taxes Receivable—Prior Years</u>
141.01	Real Estate Taxes Receivable
141.XX	Etc. (see 140.00 series for numbering sequence)
141.51	Allowance for Uncollectible Prior Years (Credit)
141.XX	Etc.
<u>142</u>	<u>Taxes Receivable—Delinquent</u>
142.01	Real Estate Taxes Collectable
142.XX	Etc. (see 140.00 series for numbering sequence)
142.51	Allowance for Uncollectible Delinquent Real Estate Taxes (Credit)
142.XX	Etc.
<u>143</u>	<u>Interest and Penalties Receivable on Taxes</u>
143.01	Interest and Penalties Receivable on Real Estate Taxes
143.XX	Etc. (see 140.00 series for numbering sequence)
143.51	Allowance for Uncollectible Interest and Penalties on Real Estate Taxes (Credit)
143.XX	Etc.
<u>144</u>	<u>Tax Liens Receivable</u>
144.01	Real Estate Tax Liens Receivable
144.XX	Etc. (see 140.00 series for numbering sequence)
144.51	Allowance for Uncollectible Tax Liens (Credit)
144.XX	Etc.
<u>145</u>	<u>Accounts Receivable (Other)</u>
145.30	Ordinances-Receiveable
145.40	Rent Receivable
145.51	Allowance for Uncollectible Accounts Receivable (Other)
<u>147</u>	<u>Unbilled Accounts Receivable</u>
147.51	Allowance for Uncollectible Unbilled Accounts Receivable

Other Current Assets

150	Inventory of Materials and Supplies
151	Inventory of Stores for Resale
155	Prepaid Items
156	Engineering Development Expense
157	Unamortized Discounts on Bonds sold

Fixed Assets

161	Land
<u>162</u>	<u>Buildings</u>
162.00	Buildings
162.50	Accumulated Depreciation (Credit)
<u>163</u>	<u>Improvements Other Than Buildings</u>
163.00	Improvements other than buildings (including fences, landscaping, parking lots, retaining walls etc.)
163.50	Accumulated Depreciation (Credit)
<u>164</u>	<u>Machinery and Equipment</u>
164.00	Machinery and Equipment
164.50	Accumulated Depreciation—Machinery and Equipment (Credit)
165	Construction in Progress
<u>166</u>	<u>Infrastructure</u>
166.00	Infrastructure
166.50	Accumulated Depreciation—Infrastructure (Credit)

Other Debits

<u>181</u>	<u>Amount Available in Debt Service Funds for Payment of Long-Term Debt</u>
181.10	General Obligation Bonds and Notes—Electoral
181.20	General Obligation Bonds and Notes—Non-Electoral
181.30	General Obligation Notes—Small Borrowing for Capital Purposes (Section 408)
181.40	General Obligation Bonds and Notes—Unfunded Debt (Section 509)
181.50	Revenue Bonds and Notes—Electoral
181.60	Revenue Bonds and Notes—Non-Electoral
<u>182</u>	<u>Amount to be Provided for Payment of Long-Term Debt</u>
182.10	General Obligation Bonds and Notes—Electoral
182.20	General Obligation Bonds and Notes—Non-Electoral
182.30	General Obligation Notes—Small Borrowing for Capital Purposes (Section 409)
182.40	General Obligation Bonds and Notes—Unfunded Debt (Section 509)
182.50	Revenue Bonds and Notes—Electoral
182.60	Revenue Bonds and Notes—Non-Electoral
182.70	Lease-Purchase Agreements
182.80	Installment Purchase Contracts
182.90	Other Long-Term Liabilities
183	Estimated Revenue Control
184	Estimated Other Financing Sources Control
185	Revenue Control (Credit)
186	Other Financing Sources Control (Credit)
187	Bonds Authorized—Unissued Control
188	Improvements Authorized Control

IV. Liabilities and Other Credits (Balance Sheet Accounts)

Current Liabilities and Deferred Credits

<u>200</u>	<u>Other Current Payables</u>
200.10	Vouchers Payable
200.20	Accounts Payable
200.30	Judgments Payable
200.40	Annuities Payable
200.60	Contracts Payable
200.61	Contracts Payable—Retained Percentage
200.62	Construction Contracts Payable
201	Accrued Wages Payable
202	Tax Refunds Payable
<u>210-220</u>	<u>Payroll Taxes and Other Payroll Withholdings Payable</u>
210	Federal Income Tax Withheld
211	Social Security (FICA) Contributions Withheld
212	Earned Income Taxes Withheld
213	Medicare Tax Withheld
214	Municipal (Non-Uniformed) Retirement Pay/Pension Fund Contributions Withheld
215	Police Retirement Pay/Pension Fund Contributions Withheld
216	Firefighter's Retirement Pay/Pension Fund Contributions Withheld
217	State Income Tax Withheld
218	Union Dues Withheld
219	EMS Tax Withheld
221	PA UC Tax Withheld
222	Health Insurance Premiums Withheld
22X	Etc.
<u>230</u>	<u>Due to Other Funds - (Used to identify funds that owe money to other funds)</u>
230.01	Due to General Fund
230.06	Due to Water Fund
230.08	Due to Sewer Fund
230.35	Due to Highway Aid Fund
230.XX	Etc.
235	Due to Other Governments
236	Due to Terminated Employees
238	Due to Deceased Employees' Estates
239	Due to Volunteer Firemen's Relief Associations
241	Matured Bonds and Notes Payable
242	Matured Interest Payable
245	Accrued Interest Payable
246	Compensated Balances-Current Period (earned but not used leave)
248	Developer Escrow Account

250	<u>Deposits</u>
250.10	Customer
250.20	Security
250.XX	Etc.
251	Due to Fiscal Agent
252	<u>Deferred Revenues</u>
252.10	Taxes Collected in Advance
252.20	Revenues Collected in Advance
252.XX	Etc.
253	Taxes Held in Escrow
254	Unauthorized Premiums on Bonds Sold
255	<u>Bonds and Notes Payable</u>
255.10	General Obligation Bonds and Notes—Electoral
255.20	General Obligation Bonds and Notes—Non-Electoral
255.30	General Obligation Notes—Small Borrowing for Capital Purposes (Section 409)
255.40	General Obligation Bonds and Notes—Unfunded Debt (Section 509)
255.50	Revenue Bonds and Notes—Electoral
255.60	Revenue Bonds and Notes—Non-Electoral
256	Lease Purchase Agreements
257	Installment Purchase Contracts
258	Other Short-Term Liabilities
259	Tax and Revenue Anticipation Notes Payable

Long-Term Liabilities

261	<u>Bonds and Notes Payable</u>
261.10	General Obligation Bonds and Notes—Electoral
261.20	General Obligation Bonds and Notes—Non-Electoral
261.30	General Obligation Notes—Small Borrowing for Capital Purposes- (Section 409)
261.40	General Obligation Bonds and Notes—Unfunded Debt (Section 509)
261.50	Revenue Bonds and Notes—Electoral
261.60	Revenue Bonds and Notes—Non-Electoral
261.XX	Etc.
266	<u>Advance From Other Funds</u>
266.01	Advance From General Fund
266.XX	Etc.
269	<u>Other Long-Term Liabilities</u>
269.10	Compensated Balances—Long-Term (earned but not used leave)

Fund Equity

271	Fund Balance Reserved for Debt Service
272	Fund Balance Reserved For Endowments
273	Fund Balance Reserved for Encumbrances
274	Fund Balance Reserved For Inventory of Supplies
275	Fund Balance Reserved For Prepaid Items
276	<u>Fund Balance Reserved for Noncurrent Loans Receivable</u>
276.10	Fund Balance Reserved For Advances to Other Funds
277	Fund Balance Reserved for Fixed Assets Held for Resale
278	<u>Retirement Pay/Pension fund Matters</u>
278.10	Fund Balance Reserved for Employee Contributions
278.20	Fund Balance Reserved for Employer Contributions
278.30	Fund Balance Reserved for Unfunded Accrued Liability
278.40	Fund Balance Reserved for Membership Annuities
278.50	Fund Balance Reserved for Variations in Actuarial Assumptions
278.60	Fund Balance Reserved for Undistributed Interest Earnings
279	<u>Unreserved Fund Balance</u>
279.10	Unreserved Fund Balance Designated for _____ Purposes
279.XX	Etc.
279.99	Unreserved Fund Balance
281	Contribution from Government
282	Contribution from Customers
283	Contribution from Developers
284	Contribution from Other Governments
287	<u>Net Assets/Retained Earnings Reserved for Revenue Debt-Related Matters</u>
287.10	Net Assets/Retained Earnings Reserved for Revenue Bond and Note Current Debt Service Account
287.20	Net Assets/Retained Earnings Reserved for Revenue Bond and Note Future Debt Service Reserve Account
287.30	Net Assets/Retained Earnings Reserved for Revenue Bond and Note Contingency (Renewal and Replacement) Account
289	<u>Unreserved Net Assets/Retained Earnings</u>
289.10	Unreserved Net Assets/Retained Earnings Designated for _____ Purpose
289.XX	Etc.
289.99	Unreserved Net Assets/Retained Earnings
290	Investment in General fixed Assets
291	Encumbrances Control
292	Appropriation Control
293	Estimated Other Financing Uses Control
294	Expenditures Control (Debit)
295	Other Financing Uses Control (Debit)
296	Budgetary Fund Balance Control

V. Revenues and Other Financing Sources

300	<u>Taxes</u>
301	<u>Real Property Taxes</u>
301.10	Real Estate Taxes—Current Year's Levy
301.1x	Real Estate Taxes – Special Levy Current Year
301.20	Real Estate Taxes—Prior Year's Levy
301.2X	Real Estate Taxes – Special Levy Prior Year
301.30	Real Estate Taxes—Delinquent from Tax Collector
301.3X	Real Estate Taxes – Special Levy Delinquent from Tax Collector
301.40	Real Estate Taxes—Delinquent from Tax Claim Bureau
301.4X	Real Estate Taxes – Special Levy Delinquent from Tax Claim Bureau
301.50	Real Estate Taxes—Liened
301.5X	Real Estate Taxes – Special Levy Liened
301.60	Real Estate Taxes—Interim
301.6X	Real Estate Taxes – Special Levy Interim
305	<u>Occupation Taxes (Levied Under Municipal Code)</u>
305.10	Occupation Taxes—Current Year's Levy
305.20	Occupation Taxes—Prior Year's Levy
305.30	Occupation Taxes—Delinquent
308	<u>Residence Taxes (Levied Under Third Class City Code)-</u> 308.00 is reserved for use by 3rd class cities only
308.10	Residence Taxes—Current Year Levy
308.20	Residence Taxes—Prior Year's Levy
308.30	Residence Taxes—Delinquent
309.10	Regional Asset District – Sales Tax
310	<u>Local Tax Enabling Act (Act 511) Taxes</u>
310.00	Per Capita Taxes
310.01	Per Capita Taxes—Current Year's Levy
310.02	Per Capita Taxes—Prior Year's Levy
310.03	Per Capita Taxes—Delinquent
310.10	Real Estate Transfer Tax
310.20	Earned Income Tax
310.21	Earned Income Tax—Current Year's Levy
310.22	Earned Income Tax—Prior Year's Levy
310.23	Earned Income Tax—Delinquent
310.30	Business Gross Receipts Taxes (Mercantile and Business Privilege)
310.31	Mercantile Taxes—Current Year's Levy
310.32	Mercantile Taxes—Prior Year's Levy
310.33	Mercantile Taxes—Delinquent
310.36	Business Privilege Taxes – Current Year's Levy
310.37	Business Privilege Taxes – Prior Year's Levy
310.38	Business Privilege Taxes – Delinquent
310.40	Occupation Tax ((Flat Tax Levied Under Act 511)
310.41	Occupation Tax—Current Year's Levy
310.42	Occupation Tax—Prior Year's Levy
310.43	Occupation Tax—Delinquent

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310.45	Occupational Tax (Millage Rate Levied Under Act 511)
310.46	Occupational Tax – Current Year's Levy
310.47	Occupational Tax – Prior Year's Levy
310.48	Occupational Tax – Delinquent
310.50	Local Services Tax
310.51	Local Services Tax—Current Year's Levy
310.52	Local Services Tax—Prior Year's Levy
310.53	Local Services Tax—Delinquent
310.60	Amusement/Admissions Taxes—Current Year's Levy
310.62	Amusement/Admissions Taxes—Prior Year's Levy
310.63	Amusement/Admissions Taxes—Delinquent
310.70	Mechanical Device
310.71	Mechanical Device Tax—Current Year's Levy
310.72	Mechanical Device Tax—Prior Year's Levy
310.73	Mechanical Device Tax—Delinquent
310.8X	Etc.

319 Penalties and Interest on Delinquent Taxes

319.01	Real Property Taxes
319.05	Occupation Tax (Levied Under Municipal Code)
319.08	Residence Tax (Levied by cities of the third class)
319.10	Per Capita Tax
319.12	Earned Income Tax
319.13	Business Gross Receipts Taxes (Mercantile and Business Privilege)
319.14	Occupation Tax (Flat of Millage levied under Act 511)
319.15	Local Services Tax (formerly Occupational Privilege Tax)
319.16	Amusement/Admissions Taxes
319.17	Mechanical Devices Taxes
319.XX	Etc.

320 Licenses and Permits**321 Business Licenses and Permits**

321.20	Health
321.30	Police and Protective
321.31	Bicycle
321.32	Junkyard
321.33	Parking Lots
321.34	Hauler's Licenses
321.3X	Etc.
321.40	Mercantile Licenses
321.45	Business Privilege Licenses
321.60	Professional and Occupational
321.61	Transient Retailers
321.6X	Etc.
321.70	Amusements—(Revenues generated from licenses and permits and NOT under the authority of Act 511)
321.71	Places of Amusement
321.72	Juke Boxes

321.73 Pinball Machines
321.7X Etc.
321.80 Cable Television Franchise
321.90 Etc.

322 Non-Business Licenses and Permits

322.10 Moving Permit
322.20 Demolition Permit
322.30 Driveway Permit
322.40 Etc.
322.50 Street Opening Permit
322.60 Curb Cut Permit
322.80 Street and Curb Permits
322.81 Pole Permits
322.82 Street Encroachment
322.8X Etc.
322.90 Etc.

330 Fines and Forfeits

331 Fines

331.10 Court-District Magistrate
331.11 Vehicle Code Violations
331.12 Violations of Ordinances, Statutes, Etc.
331.13 State Police Fines
331.14 Parking Violation Fines
331.20 Library
331.XX Etc.

332 Forfeits (including restitution, settlements, municipal portion of proceeds from Sheriff's sale)

340 Interest, Rents and Royalties

341 Interest Earnings

341.01 Interest on Checking
341.02 Interest on Savings
341.03 Interest on Certificate of Deposits
341.XX Etc.

342 Rents and Royalties

342.10 Rent of Land (including camper storage, garage space, etc.)
342.20 Rent of Buildings
342.30 Rent of Improvements Other Than Buildings
342.40 Rent of Machinery and Equipment
342.41 Rent of General Government Machinery and Equipment
342.42 Rent of Public Safety Machinery and Equipment
342.43 Rent of Public Works Machinery and Equipment
342.44 Rent of Health and Welfare Machinery and Equipment
342.45 Rent of Culture-Recreation Machinery and Equipment
342.4X Etc.
342.50 Royalties from Natural Resources
342.51 Royalties from Natural Gas
342.52 Royalties from Sale of Timber

342.53	Royalties from Cell Tower Rental
342.54	Royalties from Wind Energy
342.55	Rent from Advertising on Public Property
342.5X	Etc.

350**Intergovernmental Revenues****351****Federal Capital and Operating Grants**

351.01	General Government
351.02	Public Safety
351.03	Highways and Streets
351.04	Sanitation
351.05	Health
351.06	Human Services
351.07	Culture-Recreation
351.08	Conservation of Natural Resources
351.09	Community Development
351.10	Economic Development
351.11	Education
351.12	Emergency Disaster Relief – FEMA
351.13	Homeland Security
351.XX	Etc.

352**Federal Shared Revenues and Entitlements**

352.01	National Forest
352.XX	Etc.

353**Federal Payments in Lieu of Taxes**

353.01	National Forest
353.02	National Parks
353.XX	Etc.

354**State Capital and Operating Grants**

354.01	General Government
354.02	Public Safety (e.g. Juvenile, Justice Commission, Etc., DARE)
354.03	Highways and Streets (including highway traffic safety, winter maintenance emergency, etc.)
354.04	Sanitation (e.g. Wastewater Treatment System, Operation and Maintenance, Sewage Facilities Act 537 enforcement, Etc.)
354.05	Health
354.06	Human Services
354.07	Culture-Recreation
354.08	Public Water Systems
354.09	Community Development
354.10	Economic Development
354.11	Education
354.12	Emergency Disaster Relief – PEMA
354.13	Land Use Planning
354.14	Transportation Revitalization Planning
354.15	Recycling/Act 101
354.XX	Etc.

355 State Shared Revenue and Entitlements

- 355.01 Public Utility Realty Tax (PURTA)
- 355.02 Motor Vehicle Fuel Taxes (Liquid Fuels Tax)
- 355.03 State Road Turnback Payments
- 355.04 Alcoholic Beverages Licenses
- 355.05 General Municipal Pension System State Aid
- 355.06 Supplemental State Pension System Assistance
- 355.07 Foreign Fire Insurance Premium Tax
- 355.08 Local Share Assessment/Gaming Proceeds (including slots and table games)
- 355.09 Marcellus Shale Impact Fee Distribution
- 355.XX Etc.

356 State Payments in Lieu of Taxes

- 356.01 Forest Reserves
- 356.02 Game Commission Lands (State Gamelands)
- 356.03 Project 70 Lands
- 356.04 Water Conservation and Flood Control Lands
- 356.XX Etc.

357 Local Government Units (County, Municipality and Municipal Authority)

Capital and Operating Grants

- 357.01 General Government
- 357.02 Public Safety
- 357.03 Highways and Streets (including County Liquid Fuels Tax Grants, County aid for road repair)
- 357.XX Etc. by individual function as in 351 and 354

358 Local Government Units (County, Municipality and Municipal Authority) Shared Payments for Contracted Intergovernmental Services

- 358.10 Contract for Police Services
- 358.11 Contract for Fire Services
- 358.13 Contract for UCC and Code Enforcement Services
- 358.30 Contract for Public Works Services
- 358.XX Etc.

359 Local Government Units (County, Municipality and Municipal Authority), Authority Payments and Payments in Lieu of Taxes

360-361 Charges for Services (Departmental Earnings)

- 361 General Government
- 361.30 Zoning and Subdivision and Land Development Fees
- 361.31 Preliminary and Final Subdivision and Land Development Plan Fees
- 361.32 Fees for Engineering Review and Site Inspection of Subdivision and Land
- 361.33 Zoning and Subdivision and Land Development Permits (including zoning, conditional use, special exception, and variance)
- 361.34 Hearing Fees (including Conditional Use, Curative Amendment, Planned Residential Development, Zoning Amendment, Zoning Hearing Board)
- 361.3X Other Zoning and Subdivision and Land Development Fees
- 361.40 Plan Review Fees
- 361.50 Sale of Maps and Publications
- 361.51 Sale of maps of local government
- 361.52 Sale of code of ordinances

CHART OF ACCOUNTS

July 2014

361.53	Sale of subdivision and land development ordinance
361.54	Sale of zoning ordinance
361.55	Sale of building code
361.5X	Etc.
361.60	Tax Collection Fees
361.61	Fees from Collecting Taxes for Government
361.62	Fees from Collecting Taxes for Counties
361.63	Fees from Collecting Taxes for School Districts
361.64	Fees from Collecting Taxes for Other Local Governments
361.65	Tax Certification Revenues
361.70	Reproduction of Records
361.71	Photocopies – Hard Copies of Documents
361.72	Electronic Version of Record
361.73	Conversion of Electronic Version
361.74	Postage
361.XX	Etc.

362**Public Safety**

362.10	Special Police Services (Contracted Police protection)
361.73	Sale of Copies of Accident Reports
362.11	Police Reports - Copies
362.12	Security Alarm Installation Fee
362.13	Security Alarm Monitoring Fee
362.14	School Crossing Guards
362.1X	Etc.
362.20	Special Fire Protection Fees
362.21	Fire Reports – Copies
362.40	Protective Inspections & UCC Fees
362.41	Building Permits
362.42	Electrical Permits
362.43	Plumbing Permits
362.44	Sewage Permits (SEO fees)
362.45	Use and Occupancy Permits
362.46	Act 13 of 2004
362.4X	Etc.
362.XX	Etc.

363**Highways and Streets**

363.10	Street, Sidewalk, and Curb Repairs
363.20	Parking
363.21	Parking Meters Use
363.22	Parking Permits
363.23	Parking Lots
363.24	Parking Facilities
363.25	Etc.
363.40	Bridge and Tunnel Tolls
363.50	Contracted Highway and Street Work
363.51	Contracted Snow Removal for Pennsylvania Department of Transportation
363.5X	Etc.
363.xx	Etc.

364**Sanitation**

- 364.10 Sewage Charges
- 364.11 Sewage Connection/ Tap In Fee
- 364.12 Sewer Use Charge
- 364.13 Reserve Capacity Fee (where this is a revenue and not a capital contribution or capital advance)
- 364.20 Street Sanitation Charges
- 364.30 Solid Waste Collection and Disposal Charges
- 364.40 Landfill Tipping Fees
- 364.50 Sale of Recyclable Material
- 364.51 Sale of Recycling Bins
- 364.60 Host Municipality Benefit Fee for Solid Waste Facility
- 364.70 Sale of Sewage Sludge
- 364.80 Weed Cleaning and Removal Charges
- 364.XX Etc.

365**Health**

- 365.20 Health Inspection Fees
- 365.30 Hospital Fees
- 365.50 Animal Control and Shelter Fees (SPCA)
- 365.XX Etc.

- 366 Human Services

367**Culture—Recreation**

- 367.10 Golf Fees
- 367.11 Swimming Pool Fees
- 367.12 Playground Fees
- 367.13 Park and Recreation Concessions
- 367.14 Pavilion Rental Fees
- 367.15 Auditorium Use Fees
- 367.16 Library Use Fees (not fines)
- 367.17 Zoo Charges
- 367.18 History/Museum Fees
- 367.20 Recreation Program Fees
- 367.XX Etc.

- 368 Airports

- 369 Bars

- 370 Cemeteries

372**Electric System**

- 372.40 Sales of Electricity
- 372.41 Residential Sales
- 372.42 Commercial and Industry Sales
- 372.44 Public Street and Highway Lighting
- 372.45 Other Sales to Public Authorities
- 372.46 Sales to Railroads and Railways
- 372.47 Sales for Resale
- 372.48 Interdepartmental Sales
- 372.50 Other Operating Revenues

CHART OF ACCOUNTS

July 2014

372.51	Forfeited Discounts
372.52	Miscellaneous Service Revenues
372.53	Sales of Water and Water power
372.55	Interdepartmental Rents
372.XX	Other Electric Revenues
373	<u>Gas System</u>
373.80	Sales of Gas
373.81	Residential Sales
373.82	Commercial and Industrial Sales
373.83	Other Sales to Public Authorities
373.84	Sales for Resale
373.85	Interdepartmental Sales
373.90	Other Operating Revenues
373.91	Forfeited Discounts
373.92	Miscellaneous Service Revenues
373.93	Revenues from Transportation of Gas of Others
373.94	Sales of Products Extracted From Natural Gas
373.95	Revenues from Natural Gas Processed by Others
373.96	Incidental Gasoline and Oil Sales
373.97	Interdepartmental Rents
373.98	Other Gas Revenues
374	Housing Projects
375	Markets
377	Transit System
378	<u>Water System</u>
378.10	Metered Sales to General Customers
378.11	Metered Sales to Residential Customers
378.12	Metered Sales to Commercial Customers
378.13	Metered Sales to Industrial Customers
378.20	Flat Rate Sales to General Customers
378.21	Flat Rate Sales to Residential Customers
378.22	Flat Rate Sales to Commercial Customers
378.23	Flat Rate Sales to Industrial Customers
378.40	Private Fire Protection
378.50	Public Fire Protection
378.60	Other Sales to Public Authorities
378.70	Sales to Other Water Utilities
378.80	Interdepartmental Sales
378.90	Other Water Revenues
379	Other Charges for Services (e.g. Water Transportation and Terminals)
383	<u>Special Assessments (Not from Real Estate Tax)</u>
383.10	Construction
383.11	Street Lighting
383.12	Fire Hydrants
383.13	Water Lines
383.14	Streets
383.15	Sidewalks
383.XX	Etc.

386	Escheats (Sale of Personal Property)
387	Contributions and Donations from Private Sources
388	Fiduciary Fund Pension Contributions
389	All other Unclassified Operating Revenue

Other Financing Sources

391	<u>Proceeds of General Fixed Asset Disposition</u>
391.10	Sales of General Fixed Assets (including vehicles, equipment, land etc.)
391.20	Compensation for Loss of General Fixed Assets (including insurance claim payments)
392	<u>Interfund Operating Transfers-</u>
	(When a budgeted allocation and not a loan. Loans should be "due to" or "due from")
392.01	Transfer from General Fund
392.06	Transfer from Water Fund
392.08	Transfer from Sewer Fund
392.35	Transfer from Highway Aid Fund
392.XX	Etc.
393	<u>Proceeds of General Long-Term Debt-</u> (when not set up as a liability)
393.10	General Obligation Bond and Note Proceeds
393.11	General Obligation Bonds and Notes—Electoral
393.12	General Obligation Bonds and Notes—Non-Electoral
393.13	General Obligation Notes—Small Borrowing for Capital Purposes (Section 409)
393.14	General Obligations Bonds and Notes –Unfunded Debt (Section 509)
393.20	Premiums on Bonds Sold (where treated as a Revenue rather than as a Deferred Credit)
393.30	Inception of Lease-Purchase Agreement
393.40	Inception of Installment Purchase Contract
394	<u>Proceeds of Short-Term Debt-</u> (when not set up as a liability)
394.10	Tax Anticipation Notes
395	<u>Refunds of Prior Year Expenditures-</u> (when not accounted for as a credit to an Expenditure or Expense Account or as a Prior Period Adjustment by a Credit to a Fund Equity Account. Use for Workers' Comp payments to facilitate ease of W-2 and Salary account reconciliation.)

VI. Expenditure or Expense Accounts

400-409 General Government

400	Legislative (Governing) Body
401	Executive (e.g. Mayor or Manager)
402	Auditing Services/ Financial Administration
403	Tax Collection
404	Solicitor/Legal Services
405	Secretary/Clerk/Treasurer
406	Other General Government Administration
407	IT- Networking Services-Data processing
408	Engineering Services (including engineer, architect, surveyor, etc.)
409	General Government Buildings and Plant

410-419 Public Safety (Protection to Persons and Property)

410	Police
411	Fire-(If there is no 50 fund, place outgoing Foreign Fire/Fire Relief in 411).
412	Ambulance/Rescue (If separate from Police or Fire)
413	UCC and Code Enforcement (including protective inspections enforcement officer, etc.)
414	Planning and Zoning
415	Emergency Management and Communications
416	Militia and Armories
417	Examination of Licenses Occupations
418	Public Scales (weights & measures)
419	Other Public Safety (including crossing guards, etc.)

420-425 Health and Human Services

421	Health Centers & General Clinics
422	Vector (Animal) Control
423	Human Services
424	Public Comfort Station
425	Welfare

426-429 Public Works—Sanitation

426	Recycling Collection and Disposal
427	Solid Waste Collection and Disposal
428	Weed Control
429	Wastewater Collection and Treatment (includes sewage inspections)

430-439 Public Works—Highways, Roads and Streets

430	General Services-Administration (include purchases of vehicles, fuel, etc.)
431	Cleaning of Streets and Gutters
432	Winter Maintenance-Snow removal
433	Traffic Control Devices
434	Street Lighting
435	Sidewalks and Crosswalks (not an allowable State Fund expenditure)
436	Storm Sewers and Drains
437	Repairs of Tools and Machinery
438	Maintenance and Repairs of Roads and Bridges
439	Highway Construction and Rebuilding Projects

440-449 Public Works—Other Services

440	Airports
441	Cemeteries
442	Electric System
443	Gas System
444	Markets
445	Parking
446	Storm Water Management and Flood Control
447	Transit System
448	Water System (including fire hydrants)
449	Water Transport and Terminal Facilities

450-459 Culture—Recreation

451	Culture—Recreation Administration
452	Participant Recreation (e.g. Recreation Centers, Playgrounds, Swimming Pools, Golf Courses, etc.)
453	Spectator Recreation (e.g. Botanical Gardens, Museums, Art Galleries, Zoos, etc.)
454	Parks
455	Shade Trees
456	Libraries
457	Civil and Military Celebrations (including holiday decorations, community-specific celebrations, parades etc.)
458	Senior Citizens' Centers
459	Etc.

460-469 Community Development

461	Conservation of Natural Resources (including open space preservation, etc.)
462	Community Development and Housing
463	Economic Development
464	Economic Opportunity
465	Etc.

470-474 Debt Service

471.00 Debt Principal (When not posted to a liability account)

471.10	General Obligation Serial Bond and Note Principal
471.20	General Obligation Term Bond and Note Principal
471.30	Revenue Bond and Note Principal
471.35	Lease Rental Payment - Principal
471.40	Small Borrowing (Section 409) Principal
471.50	Unfunded (Section 509) Principal
471.60	Tax and Revenue Anticipation Note Principal (where not charged to a liability account)

472.00 Debt Interest

472.10	General Obligation Serial Bond and Note Interest
472.20	General Obligation Term Bond and Note Interest
472.30	Revenue Bond and Note Interest
472.35	Lease Rental Payment - Interest
472.40	Small Borrowing (Section 409) Interest
472.50	Unfunded (Section 509) Interest
472.60	Tax and Revenue Anticipation Note Interest
472.70	Discount/Premium on a Bond Issue

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475.00	Fiscal Agent Fees (including loans, bonds, etc.)
<u>481-484.1</u>	<u>Employer Paid Benefits and Withholding Items</u> (When Not Distributed by Department)
481.10	Social Security (FICA) – Employer Paid
481.20	Medicare – Employer Paid
481.30	Unemployment Compensation (U/C) – Employer Paid
482.00	Judgments and Losses
483.10	Police Pension Contribution
483.20	Fire Pension Contribution
483.30	Non-Uniform Pension Contribution
484.00	Workers' Compensation Insurance
<u>486</u>	<u>Insurance, Casualty, and Surety</u> (When Not Distributed by Department)
486.10	Insurance – Liability
486.20	Insurance – Property/Casualty
486.30	Insurance – Automobile
486.40	Insurance – Public Officials
486.50	Insurance – Police Professional
486.60	Fidelity and Surety Bonds
486.XX	Other Insurance Expense
<u>487.00</u>	<u>Health Insurance Benefit</u>
487.XX	Other Group Insurance Benefits
488.00	Fiduciary Fund Benefits and Refunds Paid
489.XX	All Other Unclassified Operating Expenditures
<u>491-492</u>	<u>Other Financing Uses</u>
491	Refunds of Prior Year Revenues (Tax Refunds, Etc.)
<u>492</u>	<u>Interfund Operating Transfers-</u>
	(When a budgeted allocation and not a loan. Loans should be "due to" or "due from")
492.01	Transfer to General Fund
492.06	Transfer to Water Fund
492.08	Transfer to Sewer Fund
492.20	Transfer to Sinking Fund
492.30	Transfer to Capital Reserve Fund
492.35	Transfer to Highway Aid Fund
492.95	Transfer to Operating Reserve Fund
492.XX	Etc.
<u>493</u>	<u>Etc.</u>

VII. Expenditure or Expense Cost Objects (2-Digit)

.05-.19 Personal Services - Compensation

- .05 Salaries and Wages – Elected Officials
- .10 Salaries and Wages – Appointed Officials (Manager, Secretary, Department Heads)
- .12 Salaries and Wages – Full Time Staff
- .14 Salaries and Wages – Professional Staff
- .15 Salaries and Wages – Part Time Staff
- .16 Commissions Paid as Compensation
- .17 Salaries and Wages Paid for Leave
- .18 Overtime and other Compensation
- .19 Personal Services – Benefits and Other
(Health, Employer Paid Withholding, Workers' Compensation)

.20-.29 Supplies

- .21 Office Supplies
- .22 Computer Supplies
- .23 Postage
- .24 General Operating Supplies
- .25 Repairs and Maintenance Supplies
- .26 Small Tools and Minor Equipment
- .27 Computer Hardware, Software and/or Training Purchases with Liquid Fuels Funds (\$1,000 or less)
- XX Etc.

.30 & .40 Other Services and Charges

- .31 Professional Services
- .32 Communication- Telephone and wireless
- .33 Transportation-Fuel, Mileage reimbursements
- .34 Advertising, Printing and Binding
- .35 Insurance and Bonding
- .36 Public Utility Services-Sewer, Electric, Water
- .37 Repairs and Maintenance Services
- .38 Rentals
- .39 Bank Services Charges/Fees
- .40 Court Costs and Investigations
- .41 Judgments and Damages
- .42 Dues, Subscriptions and Memberships
- .43 Taxes
- .44 Laundry and Other Sanitation Services
- .45 Contracted Services (not otherwise classified)
- .46 Meetings, Conferences, Continuing Education
- .47 Drug & Alcohol Testing
- .48 Internet Fees/Web Design
- .49 Etc.

.50 Contributions, Grants and Subsidies

- .51 To Individuals
- .52 To Institutions
- .53 To Governmental Units
- .54 To Non-Governmental Organizations

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July 2014

.60

Capital Construction

- .61 General Construction Contracts
- .62 Heating Construction Contracts
- .63 Plumbing Construction Contracts
- .64 Electrical Construction Contracts
- .65 Elevator Construction Contracts
- .66 Professional Fees
- .67 Etc.

.70

Capital Purchases

- .71 Land
- .72 Improvements other than Land
- .73 Building
- .74 Machinery and Equipment
- .75 Minor Machinery and Equipment (where minor machinery and equipment must be treated as capital purchase, not as supplies expense, and where it must be accounted for separately from major machinery and equipment. Generally \$4,000-\$10,000)

.80

Depreciation Expense

- .82 Improvements other than Buildings
- .83 Buildings
- .84 Machinery and Equipment

VIII. Expenditure or Expense Cost Objects (3-Digit)

.100-119 Personal Services – Regular Compensation

- .105 Salaries & Wages - Elected Officials – Mayor, Council, Supervisors, Commissioners,
 Tax Collector, Controller
- .110 Salaries and Wages – Appointed Officials - Department Directors, Managers, Secretary,
 Department Heads
- .112 Salaries and Wages – Full-Time Staff
- .114 Salaries and Wages – Professional Staff
- .115 Salaries and Wages – Part-Time Staff
- .116 Commissions Paid as Compensation
- .11X Other Regular Salary & Wages
- .12X Other Regular Salary & Wages

.170 - .189 Personal Services – Other Compensation

- .171 Leave -Administrative
- .172 Leave - Holiday
- .173 Leave - Civil
- .174 Leave -Training /Educational
- .175 Leave - Military
- .176 Leave - Personal
- .177 Leave - Sick
- .178 Leave - Other
- .179 Longevity Pay
- .180 Overtime Pay
- .181 Court Overtime Pay
- .182 Special Details
- .183 Special Details – Reimbursed
- .184 Sick Pay Buy-Back
- .185 Vacation Pay Buy-Back
- .186 Uniform Allowance (If Paid as Compensation)
- .18X Other Compensation

.190 Other Personal Services – Employer Paid Benefits

- .191 Uniform Maintenance Allowance (If Cash Payment Separate from Compensation)
- .192 FICA – Employer Paid
- .193 Medicare – Employer Paid
- .194 Unemployment Compensation - Employer Paid
- .195 Workers Compensation Insurance
- .196 Health Insurance
- .197 Pension
- .19X Other Group Benefits (including Vision, Dental, Life, AD&D, Long-term Disability,
 Short-term Disability, etc.)

.200 Supplies

- .210 Office Supplies
- .211 Paper Products
- .212 Forms
- .213 Computer/Copier Supplies
- .214 Maps
- .215 Postage
- .21X Etc.

.220 & .230 Operating Supplies

- .221 Agricultural Supplies
- .221 Chemicals
- .222 Additives
- .223 Drugs
- .224 Medicines
- .225 Laboratory/Testing Supplies
- .226 Cleaning Supplies
- .227 Sanitation Supplies
- .228 Food For Animals
- .229 Food For Human Consumption
- .230 Heating Fuel
- .231 Vehicle Fuel—Gasoline
- .232 Vehicle Fuel—Diesel
- .233 Vehicle Fuel—Other
- .234 Oil
- .235 Lubricants
- .236 Building Supplies (light bulbs, etc.)
- .237 Institutional Supplies
- .238 Clothing and Uniforms
- .239 Etc.

.240 Other Operating Supplies

- .241 General Government Supplies
- .242 Protection to Persons and Property Supplies
- .243 Health and Welfare Supplies
- .244 Public Works—Sanitation Supplies
- .245 Public Works—Highway Supplies
- .246 Public Works—Other Services Supplies
- .247 Culture—Recreation Supplies
- .248 Conservation and Development Supplies
- .249 Etc.

.250 Repair and Maintenance Supplies

- .251 Vehicle Parts
- .252 Computer/Copier Parts
- .260 Small Tools and Minor Equipment
- .270 Computer Hardware, Software and/or Training Purchases with Liquid Fuels Funds (\$1,000 or less)

.300 & .400 Other Services and Charges

- .310 Professional Services
- .311 Accounting and Auditing Services
- .312 Management Consulting Services
- .313 Engineering and Architectural Services
- .314 Special Legal Services
- .315 Medical, Dental, and Hospital Services
- .316 Lab Fees
- .31X Etc.

<u>.320</u>	<u>Communication</u>
.321	Telephone Monthly Charges
.322	Telephone Long-Distance Toll Charges
.323	Telephone Equipment Installation
.324	Wireless Telephone
.325	Internet Fees
.326	Radio Equipment Lease
.327	Radio Equipment Maintenance
.328	Radio Equipment Installation
.329	Etc.
<u>.330</u>	<u>Transportation</u>
.331	Travel Expense (mileage Reimbursement)
.332	Motor Pool Charges
.333	Drayage
.334	Freight and Express Charges
.335	Messenger Service
.336	Automobile Rental
.337	Automobile Allowance
.33X	Etc.
<u>.340</u>	<u>Advertising, Printing, and Binding</u>
.341	Advertising
.342	Printing
.343	Binding
<u>.350</u>	<u>Insurance and Bonding</u>
.351	Property
.352	Liability (Casualty)
.353	Surety and Fidelity
.354	Workers' Compensation
<u>.360</u>	<u>Public Utility Services</u>
.361	Electricity
.362	Gas
.363	Hydrant Service
.364	Sewer
.365	Solid Waste—Disposal of Sludge
.366	Water
.367	Garbage—Refuse Removal
.36x	Etc.
<u>.370</u>	<u>Repairs and Maintenance Services</u>
.371	Land
.372	Improvements other than Buildings
.373	Buildings
.374	Machinery and Equipment
<u>.380</u>	<u>Rentals</u>
.381	Rent of Land
.382	Rent of Improvements other than building
.383	Rent of Buildings
.384	Rent of Machinery and Equipment
.385	Authority Rentals

CHART OF ACCOUNTS

July 2014

.390 Bank Services Charges/Fees

.400 Court Cost and Investigations

.410 Judgments and Damages

.420 Dues, Subscriptions and Memberships

.430 Taxes

.440 Laundry and Other Sanitation Services

.450 Contracted Services (not otherwise classified)

.451 Contracted Maintenance and Repair of Vehicles

.452 Contracted IT/Networking Services

.453 Web Design/Maintenance

.45x Etc.

.460 Meetings and Conference, Continuing Education

.470 CDL, Drug & Alcohol Testing

.4XX Etc.

.500 Contributions, Grants, and Subsidies

.510 To Individuals

.520 To Institutions

.530 To Governmental Units

.540 To Non-Governmental Organizations

.600 Capital Construction

.610 General Construction Contracts

.620 Heating Construction Contracts

.630 Plumbing Construction Contracts

.640 Electrical Construction Contracts

.650 Elevator Construction Contracts

.660 Professional Fees

.6XX Etc.

.700 Capital Purchases

.710 Land

.720 Improvements other than Buildings

.730 Buildings

.740 Machinery

.750 Minor Machinery and equipment (where minor machinery and equipment must be treated as capital purchases not as supplies expense and where it must be accounted for separately from major machinery and equipment).

.800 Depreciation Expense

.820 Improvements other than Buildings

.830 Buildings

.840 Machinery and Equipment

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Governor's Center for Local Government Services**

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