

A GUIDE TO USING THE [ADDRESS SEARCH APPLICATION](#)

STEP 1: VERIFY THAT YOUR SYSTEM MEETS THE NECESSARY REQUIREMENTS.

- You MUST use Microsoft [Internet Explorer 9.0](#) or later (also compatible with Microsoft Edge and Google Chrome web browsers)

STEP 2: ENTER THE EMPLOYEE'S PA HOME ADDRESS AND PA WORK ADDRESS AND CLICK "VIEW INFORMATION."

IF ONE OR BOTH OF YOUR ADDRESSES IS AN **OUT-OF-STATE** ADDRESS, SKIP TO THE SECTION TITLED, "WHEN THE HOME OR WORK LOCATION ADDRESS IS AN **OUT-OF-STATE** ADDRESS."

[Taxes](#) ▶ [Financials](#) ▶ [Officials](#) ▶ [Fire](#) [Police](#) [Planning](#) [Other](#) ▶ [Municipal Authorities & Non-Profits](#) ▶

All data on these reports may be up to 24 hours old, data is refreshed nightly.

Find Your Withholding Rates by Address

HOME ADDRESS: [Copy From Work](#)

Street Address:

City:

State: PA

Zip: -

WORK ADDRESS: [Copy From Home](#)

Street Address:

City:

State: PA

Zip: -

[VIEW INFORMATION](#)

- NOTE:** If you are experiencing technical difficulties, refer to **STEP 1** above to verify that your system meets the necessary requirements.
- NOTE:** If you receive an "ADDRESS NOT FOUND" response, refer to the *Workaround Guide* below, for assistance.
- NOTE:** This application does not accept Out-of-State addresses.

STEP 3: SAVE OR PRINT THE REPORT GENERATED BY THE ADDRESS SEARCH APPLICATION FOR FUTURE REFERENCE. YOU WILL NEED THIS INFORMATION TO COMPLETE THE *RESIDENCY CERTIFICATION FORM*.

Location	PSD Code	Resident EIT			
HAMPDEN TWP (Home)	210401	0.500 %			
CUMBERLAND VALLEY S D (Home)	210401	1.100 %			

WORK: DAUPHIN		400 North St, Harrisburg, Pennsylvania, 17120			
Location	PSD Code		Non Resident EIT	LST	LST Low Income Exemptions
HARRISBURG CITY (Work)	220401		1.000 %	\$151.00	\$24,500.00
HARRISBURG CITY S D (Work)	220401			\$5.00	\$0.00

Total Taxes to be Withheld	
EIT	1.600 %
LST	\$156.00

Tax Collectors		
EIT	Municipal LST	School District LST
Keystone Collections Group 546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com	Keystone Collections Group 546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com	Keystone Collections Group 546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com

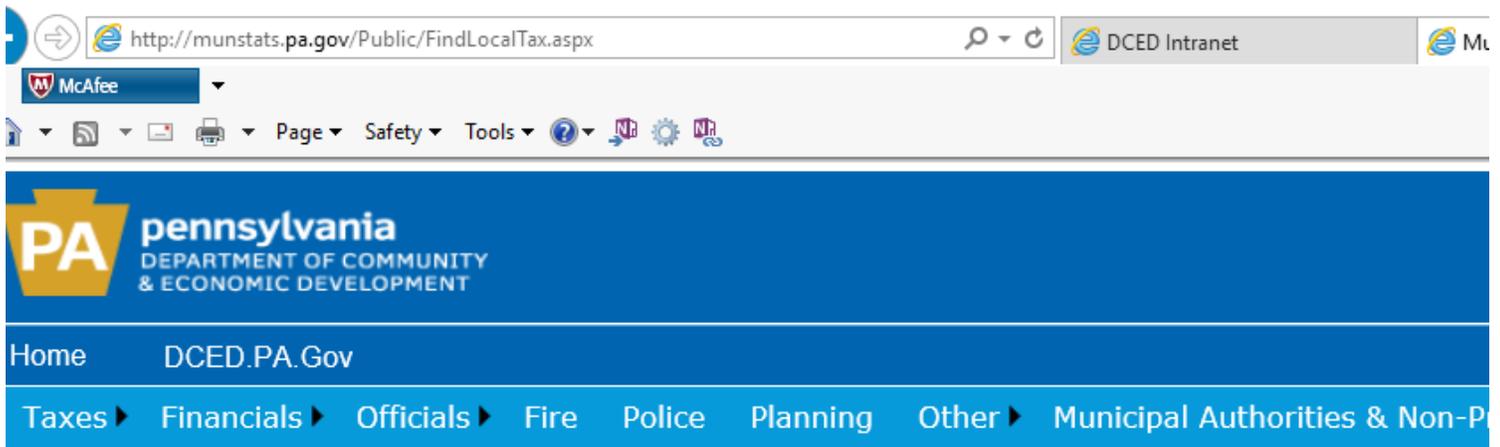
- To access the *Residency Certification Form*, click on the link titled *Residency Certification Form* in the *PSD Codes and EIT Rates* box on the [Local Tax Information](#) webpage.
- Take note of the “**TOTAL TAXES TO BE WITHHELD**” for this individual employee.
- Additionally, if you have not done so already, you will need to register your business with each of the local **TAX COLLECTORS** displayed across the bottom of the report to obtain a local tax ID number.
 - Most often, the easiest way to register your business with a local tax collector is to do so directly through their website (as shown on the generated report).

**THE INFORMATION AND INSTRUCTIONS INCLUDED
ON THE FOLLOWING PAGES ONLY APPLY WHEN
ATTEMPTING TO ENTER AN OUT-OF-STATE ADDRESS
INTO THE ADDRESS SEARCH APPLICATION.**

WHEN THE HOME OR WORK LOCATION ADDRESS IS AN **OUT-OF-STATE** ADDRESS

STEP 1: THE ADDRESS SEARCH APPLICATION DOES NOT ACCEPT **OUT-OF-STATE** ADDRESSES. THE NEXT STEPS PROVIDE PROCEDURES FOR OBTAINING THE PSD CODE AND WITHHOLDING TAX RATES WHEN ONE OF THE ADDRESSES IS AN **OUT-OF-STATE** ADDRESS.

- The PSD Code for all out-of-state addresses is **880000**, and the corresponding EIT Rate for all out-of-state addresses is **0%**. Enter this information for the out-of-state address on the *Residency Certification Form*.
 - To access the *Residency Certification Form*, click on the link titled *Residency Certification Form* in the *PSD Codes and EIT Rates* box on the [Local Tax Information](#) webpage.
- To lookup the PSD Code and EIT Rates for the PA address, enter the PA address into **both** the “Home Address” and “Work Address” fields of the Address Search Application, and click “View Information.”



|| data on these reports may be up to 24 hours old, data is refreshed nightly.

Find Your Withholding Rates by Address

HOME ADDRESS: [Copy From Work](#) WORK ADDRESS: [Copy From Home](#)

Street Address:	<input type="text" value="400 North St"/>	Street Address:	<input type="text" value="400 North St"/>
City:	<input type="text" value="Harrisburg"/>	City:	<input type="text" value="Harrisburg"/>
State:	<input type="text" value="PA"/>	State:	<input type="text" value="PA"/>
Zip:	<input type="text" value="1712"/>	Zip:	<input type="text" value="1712"/>

MUST USE PA ADDRESSES ONLY

[VIEW INFORMATION](#)

- **NOTE:** If you receive an “ADDRESS NOT FOUND” response, refer to the **Workaround Guide**, below for assistance.

STEP 2: IF THE PA ADDRESS ENTERED INTO THE ADDRESS SEARCH APPLICATION IS THE EMPLOYEE'S **HOME ADDRESS**, SKIP TO **STEP 3**. OTHERWISE, IF THE PA ADDRESS ENTERED INTO THE ADDRESS SEARCH APPLICATION IS THE EMPLOYEE'S WORKSITE ADDRESS, THEN TAKE NOTE OF THE FOLLOWING:

HOME: DAUPHIN	400 North St, Harrisburg, Pennsylvania, 17120			
Location	PSD Code	Resident EIT		
HARRISBURG CITY (Home)	220401	1.500 %		
HARRISBURG CITY S D (Home)	220401	0.500 %		

WORK: DAUPHIN	400 North St, Harrisburg, Pennsylvania, 17120				
Location	PSD Code		Non Resident EIT	LST	LST Low Income Exemptions
HARRISBURG CITY (Work)	220401		1.000 %	\$151.00	\$24,500.00
HARRISBURG CITY S D (Work)	220401			\$5.00	\$0.00

Total Taxes to be Withheld	
EIT	2.000 %
LST	\$156.00

Tax Collectors		
EIT	Municipal LST	School District LST
Keystone Collections Group 546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com	Keystone Collections Group 546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com	Keystone Collections Group 546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com

- If the employee lives out-of-state, but works in PA, then the employee will only be subject to the “**Non-Resident EIT**” rate, as well as the “**Local Services Tax (LST)**” for the PA worksite municipality (*as highlighted above*).
- Additionally, if you have not done so already, you will need to register your business with each of the local **TAX COLLECTORS** displayed across the bottom of the report to obtain a local tax ID number.
 - Most often, the easiest way to register your business with a local tax collector is to do so directly through their website (as shown on the generated report).

STEP 3: IF THE PA ADDRESS ENTERED INTO THE ADDRESS SEARCH APPLICATION IS THE EMPLOYEE'S HOME ADDRESS, THEN TAKE NOTE OF THE FOLLOWING:

HOME: DAUPHIN	400 North St, Harrisburg, Pennsylvania, 17120				
Location	PSD Code	Resident EIT			
HARRISBURG CITY (Home)	220401	1.500 %			
HARRISBURG CITY S D (Home)	220401	0.500 %			

WORK: DAUPHIN	400 North St, Harrisburg, Pennsylvania, 17120				
Location	PSD Code	Non Resident EIT	LST	LST Low Income Exemptions	
HARRISBURG CITY (Work)	220401	1.000 %	\$151.00	\$24,500.00	
HARRISBURG CITY S D (Work)	220401		\$5.00	\$0.00	

Total Taxes to be Withheld	
EIT	2.000 %
LST	\$156.00

Tax Collectors		
EIT	Municipal LST	School District LST
Keystone Collections Group 546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com	Keystone Collections Group 546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com	Keystone Collections Group 546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com

- If the employee lives in PA, but works out-of-state, then the employee will only be subject to the total “Resident EIT” rate for their PA home municipality (as highlighted above). The Local Services Tax (LST) does not apply.
- Additionally, if you have not done so already, you will need to register your business with the local EIT collector displayed across the bottom of the report to obtain a local tax ID number.
 - Most often, the easiest way to register your business with a local tax collector is to do so directly through their website (as shown on the generated report).

WORKAROUND GUIDE FOR THE ADDRESS SEARCH APPLICATION

IF YOU RECEIVE AN "ADDRESS NOT FOUND" RESPONSE:

STEP 1: ENTER THE ADDRESS IN THE U.S. CENSUS BUREAU'S *AMERICAN FACTFINDER* SITE. (THE LINK FOR THIS SITE IS AVAILABLE ON THE "FIND YOUR WITHHOLDING RATES BY ADDRESS" WEBPAGE IN THE "NOTE" SECTION).

Taxes ▶ Financials ▶ Officials ▶ Fire Police Planning Other ▶ Municipal Authorities & Non-Profits ▶

All data on these reports may be up to 24 hours old, data is refreshed nightly.

Find Your Withholding Rates by Address

HOME ADDRESS: [Copy From Work](#)

Street Address:
City:
State: PA
Zip: -

WORK ADDRESS: [Copy From Home](#)

Street Address:
City:
State: PA
Zip: -

VIEW INFORMATION

Disclaimer: Please be advised that neither the Commonwealth of Pennsylvania nor the Department of Community and Economic Development (DCED) warrants the accuracy of the information obtained from this site. The geo-coding system used for address searches on this website is outside the control of DCED and is limited to the most current data available in that system. We recommend you contact the county, municipality and/or school district provided as a match for the address you entered to confirm the address fall within their geographic boundaries.

Note: You may also visit the US. Census Bureau's [AmericanFactFinder](#) to determine the municipality and school district for your address search. Then, contact the Tax Collector/Officer to determine your local rates and PSD codes. If you still receive no results, try an internet search on the City and State of the home and work address to determine the County for each. Then, contact the [Tax Collector/Officer](#) to determine your local tax rates and PSD codes.

If you do not receive information for the address you have entered in the address search function and you know the municipality and school district for the address you are searching, you may obtain your PSD code from the [Political Subdivision \(PSD\) Codes List](#).

American FactFinder

Enter search terms and an optional geography and click GO

Select Geographies

List	Name	Address	Map
------	------	---------	-----

Enter a street address, city and state, or a street address and ZIP code. Click 'Go'. ?

Note: address search will use the latest available address data beginning with 2017 and working backwards, based on the contents of Your Selections.

street address city state zip

STEP 2: FROM THE *American FactFinder* "GEOGRAPHY RESULTS", NOTE THE FOLLOWING "GEOGRAPHY TYPES" FOR THE ADDRESS: COUNTY, COUNTY SUBDIVISION AND SCHOOL DISTRICT.

Geography Results:			
Geography Name	Geography Type	Geography Code	About
Northeast Region	Region	020	i
Middle Atlantic Division	Division	030	i
Pennsylvania	State	040	i
Dauphin County, Pennsylvania	County	050	i
Harrisburg city, Dauphin County, Pennsylvania	County Subdivision	060	i
Block 1005, Block Group 1, Census Tract 201, Dauphin County, Pennsylvania	Block	100	i
Census Tract 201, Dauphin County, Pennsylvania	Census Tract	140	i
Block Group 1, Census Tract 201, Dauphin County, Pennsylvania	Block Group within Census Tract	150	i
Harrisburg city, Pennsylvania	Place within State	160	i
Harrisburg-Carlisle, PA Metro Area	Metro/Micro Statistical Area	310	i
Harrisburg city, PA; Harrisburg-Carlisle, PA Metro Area	Principal City (or part) within State within Metro/Micro Statistical Area	312	i
Harrisburg-York-Lebanon, PA CSA	CSA	330	i
Harrisburg-Lebanon-Carlisle, PA MSA	MSA/CMSA	380	i
Harrisburg, PA Urbanized Area (2010)	Urban Area	400	i
Congressional District 4 (115th Congress), Pennsylvania	Congressional District	500	i
State Senate District 15 (2016), Pennsylvania	State Legislative District (Upper)	610	i
State House District 103 (2016), Pennsylvania	State Legislative District (Lower)	620	i
HARRISBURG WD 04, Dauphin County, Pennsylvania	Voting District/Remainder	700	i
Dauphin County (Central)-Harrisburg City & Colonial Park PUMA, Pennsylvania	Public Use Microdata Area (PUMA)	795	i
ZCTA5 17120	5-Digit ZCTA	860	i
ZIP 17120 (Harrisburg, PA)	5-Digit ZIP Code	861	i
Harrisburg City School District, Pennsylvania	School District (Unified)/Remainder	970	i
Harrisburg city, Pennsylvania	Economic Place	E60	i

STEP 3: YOU CAN OBTAIN WITHHOLDING RATES, PSD CODES AND LOCAL COLLECTOR CONTACT INFORMATION FROM THE [EIT/PIT/LST TAX REGISTERS](#).

PA pennsylvania
DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Home DCED.PA.Gov

Taxes ▸ Financials ▸ Officials ▸ Fire Police Planning Other ▸ Municipal Authorities & Non-Profits ▸

Find Local Withholding Rates by Address
Find Municipality by Address
Tax Registers ▸
Tax Reports ▸

Unsure of county? [Click here.](#)

County: DAUPHIN
School District: HARRISBURG CITY S D ▾

EIT / PIT / LST Tax Registers (Official)
EIT / PIT / LST Tax Registers (Real-Time)
EIT / PIT / LST Tax Registers (Official) - Printable
EIT / PIT / LST Tax Registers (Real-Time) - Printable

Municipality Class: All Classes ▾

Display Report

STEP 4: ENTER THE COUNTY AND THE MUNICIPALITY AND CLICK “DISPLAY REPORT”.

Taxes ▸ Financials ▸ Officials ▸ Fire Police Planning Other ▸ Municipal Authorities & Non-Profits ▸

All data on these reports may be up to 24 hours old, data is refreshed nightly.

EIT / PIT / LST Tax Registers (Real-Time) - Printable

Unsure of county? [Click here.](#)

County: DAUPHIN ▾ Municipality: HARRISBURG CITY ▾

School District: HARRISBURG CITY S D ▾ Municipality Class: All Classes ▾

Display Report

STEP 5: CLICK THE DISKETTE AND CHOOSE PDF TO DOWNLOAD AND SAVE OR PRINT THE REPORT FOR YOUR RECORDS.

All data on these reports may be up to 24 hours old, data is refreshed nightly.

EIT / PIT / LST Tax Registers (Real-Time) - Printable

[Unsure of county? Click here.](#)

County: Municipality:
 School District: Municipality Class:

[Display Report](#) [How to Navigate](#) [How to Print](#)

2/26/2018 Find | Text

Earned Income Tax (EIT) / Local Services Tax (LST) / Personal Income Tax (PIT) and Collectors

HARRISBURG CITY, DAUPHIN COUNTY / HARRISBURG CITY S D
 (PSD Code: 220401, DAUPHIN TAX COLLECTION DISTRICT)

Tax Rate				Tax Collectors		
Municipal Nonresident EIT	Total Resident Income Tax		Total LST	EIT	Municipal LST	School District LST
1.000 %	2.000 %		\$156.00	Keystone Collections Group	Keystone Collections Group	Keystone Collections Group
	Muni EIT	1.500 %	Muni	546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com	546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com	546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com
	SD EIT	0.500 %	SD			
	SD PIT	0.000 %				
			\$5.00			

[CSV \(comma delimited\)](#) [PDF](#) [Excel](#)

- Note the PSD code located under the Municipality, County/School District name.
- Note the "Total Resident Income Tax" amount to be used if the lookup is for the HOME location.
- Note the Municipal Nonresident EIT and LST amounts to be used if the lookup is for the WORK location.
- Additionally, if you have not done so already, you will need to register your business with each of the local **TAX COLLECTORS** displayed across the bottom of the report to obtain a local tax ID number.
 - Most often, the easiest way to register your business with a local tax collector is to do so directly through their website (as shown on the generated report).

HARRISBURG CITY, DAUPHIN COUNTY / HARRISBURG CITY S D (PSD Code: 220401, DAUPHIN TAX COLLECTION DISTRICT)						
Tax Rate				Tax Collectors		
Municipal Nonresident EIT	Total Resident Income Tax		Total LST	EIT	Municipal LST	School District LST
1.000 %	2.000 %		\$156.00	Keystone Collections Group	Keystone Collections Group	Keystone Collections Group
	Muni EIT	1.500 %	Muni	546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com	546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com	546 Wendel Road Irwin, PA 15642 (724) 978-0300 Fax: (724) 978-0339 www.keystonecollects.com
	SD EIT	0.500 %	SD			
	SD PIT	0.000 %				
			\$5.00			

IF THE AMERICAN FACTFINDER LINK DOES NOT PROVIDE A RETURN FOR YOUR ADDRESS:

STEP 1: ENTER THE ADDRESS IN BING MAPS TO OBTAIN A MUNICIPALITY AND COUNTY AT [WWW.BING.COM/MAPS](http://www.bing.com/maps)

- If using Bing.com to obtain the County and Municipality for an address, it is recommended that you check the return for accuracy with the municipal secretary or the County Emergency Services Office.
- Contact information for the municipal secretary and/or the County Emergency Services office can be obtained by following Steps 8 and 9 below.
- Rates, PSD codes and local collector contact information can be obtained by following Steps 3 through 5 in the section titled, "Workaround Guide for the Address Search Application".

STEP 2: THE [LOCAL GOVERNMENT OFFICIALS INFORMATION](#) REPORT CONTAINS THE MUNICIPAL SECRETARY CONTACT INFORMATION. HIGHLIGHT "OFFICIALS" AND CLICK "LOCAL GOVERNMENT OFFICIAL INFORMATION".

STEP 3: CLICK "REMOVE ALL".

Local Government Official Information

[Unsure of county? Click here.](#)

County:	<input type="text" value="- All Counties -"/>	Municipality:	<input type="text" value="[All Municipalities for Selected County]"/>
Municipality Class:	<input type="text" value="All Classes"/>	PoliticalAffiliation:	<input type="text" value="All Affiliations"/>
YearTermEnds:	<input type="text" value="[All Years]"/>	Sex:	<input type="text" value="All Sexes"/>
OfficialCode:	<input type="text" value="01 - Mayor / Executive
02 - President / Chairperson
03 - Commissioner / Council Member / Supervisor
04 - Commissioner / Council Member / Supervisor
05 - Commissioner / Council Member / Supervisor
06 - Commissioner / Council Member / Supervisor"/>	<input type="text" value="Select
Select All
Remove
Remove All"/>	<input type="text" value="01 - Mayor / Executive
02 - President / Chairperson
03 - Commissioner / Council Member / Supervisor
04 - Commissioner / Council Member / Supervisor
05 - Commissioner / Council Member / Supervisor
06 - Commissioner / Council Member / Supervisor"/>

STEP 4: CHOOSE A COUNTY AND A MUNICIPALITY, HIGHLIGHT POSITION 31-CHIEF CLERK/CITY CLERK/SECRETARY ON THE LEFT, CLICK “SELECT” AND CLICK “DISPLAY REPORT”.

Taxes Financials Officials Fire Police Planning Other Municipal Authorities & Non-Profits

All data on these reports may be up to 24 hours old, data is refreshed nightly.

Local Government Official Information

[Unsure of county? Click here.](#)

County: **BEAVER** Municipality: **BADEN BORO**

Municipality Class: All Classes PoliticalAffiliation: All Affiliations

YearTermEnds: [All Years] Sex: All Sexes

OfficialCode:

- 31 - Chief Clerk / City Clerk / Secretary
- 32 - Appointed Treasurer
- 33 - Director, Finance
- 34 - Director, Public Works
- 35 - Roadmaster / Street Superintendent
- 36 - Director, Public Safety

Select
Select All
Remove
Remove All

31 - Chief Clerk / City Clerk / Secretary

Display Report

STEP 5: TO OBTAIN THE COUNTY “EMERGENCY MANAGEMENT SERVICES COORDINATOR” CONTACT INFORMATION, SELECT A COUNTY, MAKE SURE TO SELECT “COUNTIES” FOR “MUNICIPAL CLASS” , HIGHLIGHT AND “SELECT” POSITION 39-EMERGENCY MANAGEMENT COORDINATOR AND CLICK “DISPLAY REPORT”.

Taxes Financials Officials Fire Police Planning Other Municipal Authorities & Non-Profits

All data on these reports may be up to 24 hours old, data is refreshed nightly.

Local Government Official Information

[Unsure of county? Click here.](#)

County: **BEAVER** Municipality: [All Municipalities for Selected County]

Municipality Class: **Counties** PoliticalAffiliation: All Affiliations

YearTermEnds: [All Years] Sex: All Sexes

OfficialCode:

- 39 - Emergency Management Coordinator
- 40 - Director, Community Development
- 41 - Director, Planning and Zoning
- 42 - Director, Parks and Recreation
- 43 - Director, Public Property
- 44 - Director, Human Services

Select
Select All
Remove
Remove All

39 - Emergency Management Coordinator

Display Report