



## MUNICIPALITY AND COUNTY NOTICE TO FILE FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED)

### DCED 2022 MUNICIPALITY FORMS FILING INFORMATION

Under various state statutes, municipalities and counties are required to file 4 forms with DCED.  
All forms must be submitted through the Municipal Statistics website at: [munstats.pa.gov/forms](http://munstats.pa.gov/forms).

#### MUNICIPALITY FORMS

**2022 Municipal Tax Information Form** – [DCED-CLGS-2565] – [due annually on January 15.](#)

Exception: If you have any changes in rates, for either the Earned Income Tax (EIT) or Local Services Tax (LST), including Local Services Tax collector information, this form must be submitted to DCED by December 1, 2021.

**2022 Municipality Report of Elected and Appointed Officials** – [DCED-CLGS-19] – [due annually on January 31.](#)

Note: State Liquid Fuels payments will not be released by PennDOT until this form is received by DCED. (To receive “on-time” Liquid Fuels payments, this form must be submitted online to DCED no later than February 13, 2022.)

**2021 Survey of Financial Condition** – [DCED-CLGS-69] – [due annually on March 15.](#)

Note: State Liquid Fuels payments will not be released by PennDOT until this form is received by DCED. (To receive “on-time” Liquid Fuels payments, this form must be submitted online to DCED no later than February 13, 2022.)

**2021 Municipal Annual Audit and Financial Report** – [DCED-CLGS-30] – [due annually on April 1.](#)

(For Cities, the due date is March 1.)

#### COUNTY FORMS

**2022 County Tax Information Form** – [DCED-CLGS-67] – due annually on January 15.

**2022 County Report of Elected and Appointed Officials** – [DCED-CLGS-18] – due annually on January 31.

**2021 Survey of Financial Condition** – [DCED-CLGS-69] – due annually on March 15.

**2021 County Annual Financial Report** – [DCED-CLGS-20] – due annually on July 1.

#### ONLINE FORMS ACCESSIBILITY DATES

You will be able to access the *Municipal Tax Information Form* from the Municipal Statistics “Start Page” as early as November 15, 2021.

The *Municipality Report of Elected and Appointed Officials*, *Survey of Financial Condition* and *Municipal Annual Audit and Financial Report* will be available online January 6, 2022.

#### LINKS

**Where to file (new and existing e-filers):** [munstats.pa.gov/forms](http://munstats.pa.gov/forms)

**Tip sheets and instructions:** Click on the “Tip Sheets” tab at the top of the above website.

If you need additional information or assistance, please feel free to contact staff in the Governor’s Center for Local Government Services at 888-223-6837 or email us at: [RA-munstats@pa.gov](mailto:RA-munstats@pa.gov)