



HOME PROGRAM COMPLIANCE CHECKLIST

HOME-Existing Owner-Occupied Housing Rehabilitation

HOME Program applicants must review and demonstrate compliance with all relevant sections of this checklist for the selected priority.

All proposed activities must be eligible, and not prohibited, as per *HOME Final Rule, effective July 24, 2013*.

GENERAL INFORMATION

APPLICANT NAME:		
PROGRAM:		
CONTACT PERSON:	PHONE:	EMAIL:

ALL PROJECTS

- Minimum \$1,000 of HOME Program assistance
- Discussion with assigned DCED HOME grant manager
- This project has been reviewed to determine if any of the project is within the designated FLOODWAY using the best available data, and it has been determined **that it is** **or is not** located in the FLOODWAY.
Identify FIRM MAP or other source used for this determination: _____

EXISTING OWNER-OCCUPIED HOUSING REHABILITATION

- Unit assisted is the principal residence of owner (documentation required)
- Inspections completed, and improvements identified which meet the minimum property standards as referenced in *DCED's Housing Rehabilitation Guidebook* and any additional locally enacted requirements
- Maximum amount of assistance not to exceed 95% valuation limits
- Manufactured housing must include ownership of property or lease term equal to or greater than affordability period

COMPLIANCE

As Chief Elected Official of the grantee, I certify compliance with the HOME Program requirements.

Signature, Chief Elected Official

Date

Typed Name and Title