

**CDBG-DR BUYOUT PROGRAM
APPLICATION EVALUATION REVIEW CHECKLIST**

Unit of Local Government: _____

Project Number: _____

County: _____

Date: _____

Reviewer: _____

Point Total: _____

Threshold Criteria

Is the application package complete?

- No Yes

Is the applicant located within a declared disaster area and a PEMA designated buyout area?

- No Yes

Does this program area include repetitive loss and/or severe repetitive loss structures as defined by experiencing flood damage during at least two events and one of them includes either Hurricane Irene or Tropical Storm Lee OR include structures in Harrisburg damaged due to a sinkhole resulting from Tropical Storm Lee?'

- No Yes

If answer to any of the questions above is no, the application is not eligible for funding and the application review can STOP here.

Scoring Criteria

Has the applicant successfully completed a previous buyout project?

- No (0 points) Yes (5 points) _____

If yes, was the project completed within the performance period?

- No (0 points) Yes (5 points) _____

Is the applicant located in one of the 5 most impacted counties (Bradford, Columbia, Dauphin, Luzerne and Wyoming)?

- No (0 points) Yes (5 points) _____

Is the applicant a participant in FEMA's NFIP community?

- No (0 points) Yes (5 points) _____

Is the project feasible and are the program's operational and maintenance costs reasonable?

- No (0 points) Yes (5 points) _____

Does the applicant have adequate monitoring, financial and grant management systems in place?

- No (0 points) Yes (5 points) _____

Does the applicant have the implementation and monitoring staff and financial capacity to support the program?

No (0 points) Yes (5 points) _____

Has the applicant demonstrated proof of the eligible disaster’s impact in the program area?

No (0 points) Yes (5 points) _____

Does this program meet a low-moderate income area benefit (LMA)?

No (0 points) Yes (15 points) _____

Is the project area in the 100-year floodplain or designated floodway?

No (0 points) Yes (5 points) _____

Does this project solve a repetitive problem or address one that poses a significant risk if left unresolved?

No (0 points) Yes (5 points) _____

Are all structures identified for acquisition substantially damaged (at least 50 percent of pre-disaster fair market value in damages)?

No (0 points) Yes (10 points) _____

What is the project’s potential for preventing loss of life?

Low High
 1 2 3 4 5

What is the project’s potential for preventing damage to homes and businesses?

Low High
 1 2 3 4 5

Does the proposed budget adequately detail all costs associated with the successful completion of the program?

No (0 points) Yes (5 points) _____

Is the program work schedule reasonable and attainable?

No (0 points) Yes (5 points) _____

Does the applicant have a selection process to address the extent to which the projects funded will solve the problem it is intended to address?

No (0 points) Yes (5 points) _____

FINAL Score _____