

PENNSYLVANIA BUSINESS ONE-STOP SHOP

THE GO-TO RESOURCE FOR PENNSYLVANIA BUSINESSES



The Pennsylvania Business One-Stop Shop is equipped with knowledge, information, and resources for businesses both large and small. Serving as the first point of contact for Pennsylvania business development concerns, our team helps connect and guide businesses through all stages of development — from planning and startup to operating and expanding.

HOW CAN WE HELP?

✓ PLANNING

- Writing a Business Plan
- Naming Your Business
- Choosing a Business Structure
- Finding Business Advice

✓ REGISTERING

- Local Registrations, Permits, & Zoning
- Special Registrations

✓ OPERATING

- Hiring Workers
- State Taxes & Permits

✓ GROWING

- Government Contracting
- Diverse Business Resources
- State Funding

CONTACT US

PA Department of Community & Economic Development

Toll-free: 1.833.722.6778

business.pa.gov

ENTREPRENEUR'S GUIDE

Not sure if you're ready to start a business? Check out our Entrepreneur's Guide, which is written for new and first-time entrepreneurs. This guide focuses on planning for your new business, the development of your business plan, and resources to help you get started. Download it today at business.pa.gov.



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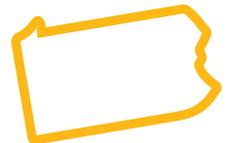


BUSINESS REGISTRATION OVERVIEW



For a personalized business registration checklist,
visit business.pa.gov/register.html.

- 1. Confirm requirements with your financial institution and insurance company.
- 2. Check for special registrations, if applicable.
- 3. Confirm your professional licensure is current.*
**Only applicable to Professional LLCs or Professional Corporations. All other business structures, skip to the next step.*
- 4. Check with the local municipality concerning taxes, zoning requirements, local licenses and permits, and any other regulations.*
**It is important to complete this step before proceeding with your business registration.*
- 5. Register your business structure.*
**Make sure you have verified the business name you wish to use is available.*
- 6. Register your Fictitious Name.*
**Only required if operating under a name that is not the Legal Name of the business or sole proprietor.*
- 7. Apply for a federal Employer Identification Number (FEIN).*
**If you already have an FEIN, skip to the next step.*
- 8. Register for state tax and employer accounts.*
**Employers must comply with Act 32 on Local Earned Income Tax and report employee information to the Pennsylvania Department of Labor & Industry.*



Want a personalized step-by-step guide to registering your business?
Just answer a few questions at business.pa.gov/register.html.